

SEWER CONNECTION PROGRAM

Project Overview

Applications are presently being taken from residents living on and around Adelle Avenue in the Spring Hill area. The applicants are applying for Sewer Connection Assistance. The Spring Hill CRA/City of DeLand pays for the wastewater impact fees required when hooking up to the sanitary sewer lines. An individual within the Spring Hill CRA area may apply for assistance under this program. The CRA/City of DeLand, nor the contractor are responsible for replacement of sod, shrubbery, or landscaping, which may be disturbed during construction.

Sewer Application Packet

The application packet for this project consists of the following:

- 1) Application
- 2) Procedures
- 3) Grant Approval Letter

Open Areas

Currently, the following streets are open for sewer connection as long as they have a line that runs by the property to allow for a hook up:

- Adelle
- Salisbury
- Mathis
- Ida
- Green
- Spring
- Carrol
- Miles
- Lisbon Parkway
- Vermont
- Carver
- Napoleon
- S. Thompson
- S. Clara
- Vermont
- S. Delaware
- Parsons
- Chipola
- W. New Hampshire
- Baltimore
- W. Beresford Rd.
- Orange

Although the CRA/City of DeLand is currently only reviewing applications from the open areas, applications may be received from the unauthorized/closed areas. These applications will be accepted and processed.

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Spreadsheet

The CRA/City of DeLand will keep a spreadsheet listing all residents/owners utilizing the program in the authorized/open areas.

Award Information

The average amount of assistance awarded an approved Sewer Connection applicant is \$2,000.00. This amount includes abandonment and connection and is paid to the Plumbing Contractor.

Impact Fees

The CRA/City of DeLand will pay impact fees for approved applicants.

Receipt of Application

Upon receiving an application for sewer connection assistance:

- 1) Cross-reference applicant's name with those on the spreadsheet.
- 2) Check to see if applicant resides in an open area. Continue reviewing application for eligibility
- 3) Confirm that all requested documents have been received from applicant.

Property Owner Responsibilities

The property owner will be responsible for obtaining at least two quotes from a licensed plumbing company to perform the work and submit to the CRA/City for review and approval. Approval will be based on whichever quote is the lowest in cost and qualified to meet the requirements of the project. The plumbing company will be required to provide a completed W-9 to the City/CRA in order to receive payment.

Applicants in Unauthorized areas

Applications will be mailed to clients in these areas upon request. Maintain a separate file of applications from unauthorized/closed areas.

Completed Connections

Plumbing Contractor will contact the CRA/City when connections are completed and provide:

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- 1) Final Job Invoice
- 2) Dept. of Health Construction Inspection
- 3) Building Permit – Job Site Inspection Placard

Connection Inspections

The CRA/City inspector must verify that all connections are completed by signing off on job invoice.

Filing System

All sewer connection files will be maintained alphabetically and categorized by Authorized Area or Unauthorized Area.

Correspondence/e-mails

The CRA/City staff should file any correspondence pertaining to sewer connection assistance in appropriate client file.