

RESOLUTION NO. 2021 - 22

A RESOLUTION OF THE CITY COMMISSION OF DELAND, FLORIDA, AMENDING THE BUDGET FOR THE GENERAL FUND, HOMELESS SHELTER FUND, CAPITAL FUND, WATER AND SEWER FUND, WATER AND WASTEWATER TRUST FUND, AIRPORT FUND AND PERMITS AND INSPECTIONS FUND FOR THE FISCAL YEAR 2020-2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to amend the budget for the City of DeLand for fiscal year 2020-2021; and

WHEREAS, the City Commission is vested by the Charter of the City of DeLand with the authority to amend the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The budget of the City of DeLand for fiscal year 2020-2021 is amended in the following manner:

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND					
REVENUES		32,896,262	21,006	4,836	32,912,432
	Other Sources Revenue				
001-0000-331-620-JAGPPE	DOJ - JAG GRANT	21,492	0	4,836	16,656
001-9999-381-480	TRANSFER FROM P&I FUND	0	21,006	0	21,006
EXPENDITURES		32,896,262	256,473	240,303	32,912,432
	Finance				
001-0103-531-100	PROFESSIONAL SERVICES	4,975	1,620	0	6,595
001-0103-540-100	TRAVEL & PER DIEM	11,525	0	1,620	9,905
	Legal				
001-0104-531-100	PROFESSIONAL SERVICES	235,000	60,000	0	295,000
	Administrative Services				
001-0106-599-200-JAGPPE	JAG - COVID19	21,492	0	4,836	16,656
	Information Services				
001-0110-531-100	PROFESSIONAL SERVICES	7,920	48,232	0	56,152
001-0110-546-400	EQUIPMENT MAINTENANCE	1,233,877	0	27,226	1,206,651
	Fire				
001-1222-552-100	OPERATING SUPPLIES	123,524	0	9,026	114,498
	Public Works Admin				
001-1301-531-100	PROFESSIONAL SERVICES	0	23,400	0	23,400
	Vehicle Maintenance				
001-1306-534-100	CONTRACTUAL SERVICES	3,500	0	3,000	500
001-1306-552-100	OPERATING SUPPLIES	27,645	0	1,110	26,535
	Recreation				
001-1402-552-100	OPERATING SUPPLIES	67,110	0	1,600	65,510
	Parks				
001-1403-544-100	RENTALS & LEASES	24,357	1,600	0	25,957
	Reserve Contingency				
001-9990-999-100	CONTINGENCY	337,870	0	191,885	145,985
001-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	891,954	121,621	0	1,013,575

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
HOMELESS SHELTER FUND					
REVENUES		659,330	0	180,000	479,330
120-0000-331-500	CDBG GRANT REVENUE	180,000	0	180,000	0
EXPENDITURES		659,330	0	180,000	479,330
120-1120-664-000-HO2101	GENERATOR - HOMELESS SHELTER	180,000	0	180,000	0
GRANT & SPECIAL REVENUE FUND					
REVENUES		1,972,350	180,000	0	2,152,350
Other Financing Sources					
190-0000-331-500-HO2101	CDBG GRANT REVENUE	0	180,000	0	180,000
EXPENDITURES		1,972,350	180,000	0	2,152,350
Homeless Shelter					
190-1120-664-000-HO2101	GENERATOR - HOMELESS SHELTER	0	180,000	0	180,000
CAPITAL FUND					
REVENUES		9,742,486	204,811	0	9,947,297
Other Sources Revenue					
300-0000-380-000	USE OF RESERVES	0	83,190	0	83,190
300-9999-381-001	TRANSFER FROM GENERAL FUND	891,954	121,621	0	1,013,575
EXPENDITURES		9,742,486	209,432	4,621	9,947,297
Information Technology					
300-0110-663-000-IT2102	BACKUP REPOSITORY	24,500	775	0	25,275
300-0110-663-000-IT2106	FUEL MASTER UPGRADE	22,500	4,110	0	26,610
300-0110-664-000-IT1908	UPDATE COMMISSION AUDIO VISUAL	0	11,653	0	11,653
Community Development					
300-1117-664-000-CD2101	2011 CHEVY VOLT, 117-5406	23,657	990	0	24,647
Fire					
300-1222-664-000-FR2004	REPLACE VEHICLE 122-5179	0	5,619	0	5,619
300-1222-664-000-FR2005	2005 PIERCE ENFORCER 122-5022	925,479	9,026	0	934,505
300-1222-664-000-FR2101	2001 CHEVY TAHOE, 122-4758	42,000	0	2,311	39,689
300-1222-664-000-FR2102	2006 CHEVY SILVERADO, 122-5088	42,000	0	2,310	39,690
Police					
300-1226-662-000-PD1701	NEW PD EVIDENCE BUILDING	1,355,793	81,417	0	1,437,210
300-1226-664-000-PD2110	DOOR ACCESS CONTROL SYSTEM	0	84,752	0	84,752
Vehicle Maintenance					
300-1306-664-000-PW2109	2013 FORD EXPLORER 127-5440	0	7,887	0	7,887
Parks					
300-1403-663-000-PR2101	SPERLING (3) SOFTBALL FENCING	28,297	3,203	0	31,500

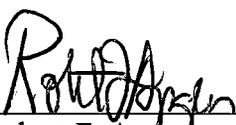
Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
WATER & SEWER FUND					
REVENUES		34,895,540	0	63,400	34,832,140
	Miscellaneous Revenue				
401-0000-380-000	USE OF RESERVES	63,400	0	63,400	0
EXPENDITURES		34,895,540	426,261	489,661	34,832,140
	Utilities Administration				
401-4201-531-100	PROFESSIONAL SERVICES	388,897	24,900	0	413,797
	Water Production				
401-4203-546-100	BUILDING MAINTENANCE	150,800	0	27,747	123,053
401-4203-663-000-UT2135	WP #3 NEW FENCING	0	11,615	0	11,615
401-4203-663-000-UT2136	WP #4 NEW FENCING	0	16,132	0	16,132
	Water Distribution				
401-4204-546-400	EQUIPMENT MAINTENANCE	23,400	19,924	0	43,324
401-4204-552-100	OPERATING SUPPLIES	461,894	0	19,924	441,970
	Wastewater Treatment				
401-4205-546-100	BUILDING MAINTENANCE	33,750	0	18,260	15,490
401-4205-663-000-UT2007	DIGESTER UPGRADES AND IMPR	1,542,676	328,850	0	1,871,526
401-4205-663-000-UT2137	AMELIA WP - MAIN ENTRANCE FENCE	0	6,090	0	6,090
401-4205-663-000-UT2138	AMELIA WP - SOUTH FENCE BY POND	0	12,170	0	12,170
	Maintenance/Construction				
401-4208-546-200	PEST CONTROL	505	6,580	0	7,085
401-4208-664-000-FM2103	OVERHEAD DOORS (2)	25,938	0	6,580	19,358
401-9990-999-100	CONTINGENCY	324,776	0	24,900	299,876
401-9990-999-200	RESERVE CONTINGENCY	1,340,486	0	392,250	948,236
WATER & WASTEWATER TRUST FUND					
REVENUES		11,591,744	1,562,960	1,365,870	11,788,834
	Grant Revenue				
404-0000-389-300-WW2103	FDEM GRANT REVENUE	1,365,870	0	1,365,870	0
404-0000-389-410-WW2103	SJRWMD GRANT REVENUE	0	1,365,870	0	1,365,870
	Other Sources Revenue				
404-0000-380-000	USE OF RESERVES	(2,717,266)	197,090	0	(2,520,176)
EXPENDITURES		11,591,744	197,090	0	11,788,834
404-4240-663-000-WW2003	LIFT STATION #131	2,750,360	27,704	0	2,778,064
404-4240-663-000-WW2104	WRF SOUTH REUSE PUMP STATION	0	169,386	0	169,386
AIRPORT FUND					
REVENUES		8,729,439	710,000	98,750	9,340,689
	Other Sources Revenue				
430-0000-389-320-AP2001	FDOT GRANT REVENUE	1,509,000	0	64,000	1,445,000
430-0000-389-320-AP2002	FDOT GRANT REVENUE	72,000	568,000	0	640,000
430-0000-380-000	USE OF RESERVES	874,904	142,000	34,750	982,154
EXPENDITURES		8,729,439	720,352	109,102	9,340,689
430-4300-549-100	OTHER OBLIGATIONS	91,177	0	4,600	86,577
430-4300-552-100	OPERATING SUPPLIES	27,400	4,600	0	32,000
430-4300-599-500-APCARE	COVID-19	8,131	0	5,752	2,379
430-4300-662-000-AP2001	T-HANGARS & ELECTRIC GATE	1,886,250	0	98,750	1,787,500
430-4300-663-000-AP1902	TRANSIENT SOUTH APRON REHAB	17,080	5,752	0	22,832
430-4300-663-000-AP2002	FUEL FARM	94,935	710,000	0	804,935

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
STORMWATER FUND					
REVENUES		2,338,735	456,700	0	2,795,435
	Other Sources Revenue				
450-0000-380-000	USE OF RESERVES	97,252	456,700	0	553,952
EXPENDITURES		2,338,735	640,754	184,054	2,795,435
450-4500-534-100	CONTRACTUAL SERVICES	96,095	0	24,054	72,041
450-4500-663-000-SW2112	915 E UNIV RETENTION POND FENCE	0	8,394	0	8,394
450-4500-663-000-SW2113	STONE & AMBROSE POND FENCE	0	15,660	0	15,660
450-4500-663-000-SW2001	REPLACE K-MART PUMP STATION	414,331	456,700	0	871,031
450-4500-663-000-SW2102	NEW HAMPSHIRE AVE POND ADDITION	250,384	0	160,000	90,384
450-4500-663-000-SW2114	STORMWATER PIPE LINING	0	160,000	0	160,000
PERMITS & INSEPCIONS FUND					
REVENUES		2,730,884	40,801	0	2,771,685
	Other Sources Revenue				
480-0000-380-000	USE OF RESERVES	1,252,355	40,801	0	1,293,156
EXPENDITURES		2,730,884	40,801	0	2,771,685
480-4800-663-000-PI1701	LAND MGMT UPGRADE	14,266	19,795	0	34,061
480-9999-991-001	TRANSFER TO GENERAL FUND	0	21,006	0	21,006

Section 2. In all other respects the Budget of the City of DeLand, Florida for fiscal year 2020-2021 is hereby ratified and confirmed as adopted by Resolutions 2020-81, 2020-89, 2020-114, 2021-02 and 2021-05.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 19th day of April, 2021.

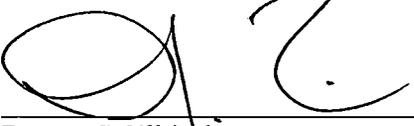


 Robert F. Apgar
 Mayor-Commissioner


ATTEST


 Julie A. Hennessy
 City Clerk-Auditor

APPROVED AS TO FORM AND LEGALITY:



 Darren J. Elkind
 City Attorney

**CITY OF DELAND, FLORIDA
REQUEST FOR COMMISSION ACTION
April 19, 2021**

Department: Finance Subject: Resolution Approving FY 2020-2021 Budget Amendment	Attachments: 1. Resolution 2. FY20-21 Budget Amendment Details
Prepared by:  <hr/> Dan Stauffer, CPA, Finance Director 4/13/2021	Approved by:  <hr/> Michael Pleus, City Manager 4/14/2021

SUMMARY/HIGHLIGHT: The budget amendments proposed are detailed on the attached summary and recommended after review of actual second quarter revenues and expenses. The majority of amendments proposed are revisions to reflect actual revenues and expenditures.

STRATEGIC PLAN FOCUS AREA/ACTION STEP: N/A

SUSTAINABILITY: N/A

FISCAL IMPACT: The Resolution amends the budget to reflect recommended changes with the impact to the fund itemized on the attached summary.

Operating Contingency balances after these amendments are as follows:

General Fund	\$145,985
Water & Sewer Fund	\$299,876
Airport Fund	\$0
Stormwater Fund	\$0
Permits & Inspection Fund	\$0

RECOMMENDATION: It is recommended that the City Commission adopt the Resolution amending the budget as presented.

BACKGROUND/DISCUSSION: N/A

ITEM SUMMARY:

Presentation of the second quarter budget amendment for FY 2020-2021 recognizing anticipated actual revenue and expense.

FY20-21 Budget Amendment Details

ACCOUNT	Account Description	Increase	Decrease	Description
GENERAL FUND				
REVENUES		21,006	4,836	
001-0000-331-620-JAGPPE	DOJ - JAG GRANT		4,836	decrease funding for JAG Grant due to late invoice
001-9999-381-480	TRANSFER FROM P&I FUND	21,006		increase funding for Accela Software licenses
EXPENDITURES		256,473	240,303	
001-0103-531-100	PROFESSIONAL SERVICES	1,620		increase appropriation for arbitrage rebate
001-0103-540-100	TRAVEL & PER DIEM		1,620	decrease appropriation for arbitrage rebate
001-0104-531-100	PROFESSIONAL SERVICES	60,000		increase appropriation for labor attorney
001-0106-599-200-JAGPPE	JAG - COVID19		4,836	reduce funding for JAG Grant due to late invoice
001-0110-531-100	PROFESSIONAL SERVICES	48,232		increase appropriation for MS Exchange & Server 2019 (\$27,226) and Accela licenses (\$21,006)
001-0110-546-400	EQUIPMENT MAINTENANCE		27,226	decrease appropriation for MS Exchange & Server 2019 (\$27,226)
001-1222-552-100	OPERATING SUPPLIES		9,026	decrease appropriation for additional tower truck expenses
001-1301-531-100	PROFESSIONAL SERVICES	23,400		increase appropriation for Public Works Director recruitment
001-1306-534-100	CONTRACTUAL SERVICES		3,000	decrease appropriation for Fuel Master Upgrade
001-1306-552-100	OPERATING SUPPLIES		1,110	decrease appropriation for Fuel Master Upgrade
001-1402-552-100	OPERATING SUPPLIES		1,600	decrease appropriation for additional rental costs
001-1403-544-100	RENTALS & LEASES	1,600		increase appropriation for additional rental costs
001-9999-991-300	TRANSFER TO CAPITAL PROJECT FUND	121,621		increase appropriation for Chevy Traverse (\$990), fuel pump at Station 82 (\$7,887), police door security (\$84,752), Fuel Master Upgrade (\$4,110), additional tower truck expenses (\$9,026), chamber permanent video teleconferencing (\$11,653) and softball fence removal (\$3,203)
001-9990-999-100	CONTINGENCY		191,885	decrease appropriation for Labor Attorney (\$60,000), Public Works Director recruitment (\$23,400), Chevy Traverse (\$990), fuel pump at Station 82 (\$7,877), police door security (\$84,752) chamber permanent video teleconferencing (\$11,653), and softball fence removal (\$3,203)
HOMELESS SHELTER				
REVENUES		0	180,000	
120-0000-331-500	CDBG GRANT REVENUE		180,000	decrease funding for Homeless Shelter Generator, moved to Grant & Special Revenue Fund (190 Fund)
EXPENDITURES		0	180,000	
120-1120-664-000-HO2101	GENERATOR - HOMELESS SHELTER		180,000	decrease appropriation for Homeless Shelter Generator, moved to Grant & Special Revenue Fund (190 Fund)
GRANT & SPECIAL REVENUE FUND				
REVENUES		180,000	0	
190-0000-331-500-HO2101	CDBG GRANT REVENUE	180,000		increase funding for Homeless Shelter Generator (moved from Homeless Shelter Fund (120 Fund)
EXPENDITURES		180,000	0	
190-1120-664-000-HO2101	GENERATOR - HOMELESS SHELTER	180,000		increase appropriation for Homeless Shelter Generator (moved from Homeless Shelter Fund (120 Fund)

FY20-21 Budget Amendment Details

ACCOUNT	Account Description	Increase	Decrease	Description
CAPITAL FUND				
REVENUES		204,811	0	
300-0000-380-000	USE OF RESERVES	83,190		increase funding for Backup Repository (\$775), Vehicle 122-5179 (\$998) and PD Evidence Bldg (\$81,417)
300-9999-381-001	TRANSFER FROM GENERAL FUND	121,621		increase funding for Chevy Traverse (\$990), fuel pump at Station 82 (\$7,887), police door security (\$84,752), Fuel Master Upgrade (\$4,110), additional tower truck expenses (\$9,026), Chamber Permanent Video Teleconferencing (\$11,653) and Softball Fence Removal (\$3,203)
EXPENDITURES		209,432	4,621	
300-0110-663-000-IT2102	BACKUP REPOSITORY	775		increase appropriation for Backup Repository
300-0110-663-000-IT2106	INFRASTRUCTURE	4,110		increase appropriation for Fuel Master Upgrade
300-0110-664-000-IT1908	UPDATE COMMISSION AUDIO VISUAL	11,653		increase appropriation for Chamber Permanent Video Teleconferencing
300-1117-664-000-CD2101	2011 CHEVY VOLT, 117-5406	990		increase appropriation for Chevy Traverse
300-1222-664-000-FR2004	REPLACE VEHICLE 122-5179	5,619		increase appropriation for Vehicle 122-5179
300-1222-664-000-FR2005	2005 PIERCE ENFORCER 122-5022	9,026		increase appropriation for additional tower truck expenses
300-1222-664-000-FR2101	2001 CHEVY TAHOE, 122-4758		2,311	decrease appropriation for Vehicle 122-5179
300-1222-664-000-FR2102	2006 CHEVY SILVERADO, 122-5088		2,310	decrease appropriation for Vehicle 122-5179
300-1226-662-000-PD1701	NEW PD EVIDENCE BUILDING	81,417		increase appropriation for PD Evidence Building
300-1226-664-000-PD2110	DOOR ACCESS CONTROL SYSTEM	84,752		increase appropriation for police door security
300-1306-664-000-PW2109	2013 FORD EXPLORER 127-5440	7,887		increase appropriation for fuel pump at Station 82
300-1403-663-000-PR2101	SPERLING (3) SOFTBALL FENCING	3,203		increase appropriation for softball fence removal
WATER & SEWER FUND				
REVENUES		0	63,400	
401-0000-380-000	USE OF RESERVES		63,400	decrease funding of Use of Reserves to true up prior adjustment
EXPENDITURES		426,261	489,661	
401-4201-531-100	PROFESSIONAL SERVICES	24,900		increase appropriation for Public Services Director recruitment
401-4203-546-100	BUILDING MAINTENANCE		27,747	decrease appropriation to capitalize two fencing projects (WP #3 and WP #4)
401-4203-663-000-UT2135	WP #3 NEW FENCING	11,615		increase appropriation to capitalize WP #3 fencing project
401-4203-663-000-UT2136	WP #4 NEW FENCING	16,132		increase appropriation to capitalize WP #4 fencing project
401-4204-546-400	EQUIPMENT MAINTENANCE	19,924		increase appropriation for water line repair
401-4204-552-100	OPERATING SUPPLIES		19,924	decrease appropriation for water line repair
401-4205-546-100	BUILDING MAINTENANCE		18,260	decrease appropriation to capitalize two Amelia WP fencing projects
401-4205-663-000-UT2007	DIGESTER UPGRADES AND IMPR	328,850		increase appropriation for WRF Digester upgrades
401-4205-663-000-UT2137	AMELIA WP - MAIN ENTRANCE FENCE	6,090		increase appropriation to capitalize fencing project
401-4205-663-000-UT2138	AMELIA WP - SOUTH FENCE BY POND	12,170		increase appropriation to capitalize fencing project
401-4208-546-200	PEST CONTROL	6,580		increase appropriation for fumigation
401-4208-664-000-FM2103	OVERHEAD DORS (2)		6,580	decrease appropriation for fumigation
401-9990-999-100	CONTINGENCY		24,900	decrease appropriation for Public Services Director recruitment
401-9990-999-200	RESERVE CONTINGENCY		392,250	decrease appropriation for WRF Digester upgrades (\$328,850) and eliminate use of reserves (\$63,400)
WATER & WASTEWATER TRUST FUND				
REVENUES		197,090	0	
404-0000-380-000	USE OF RESERVES	197,090		increase funding for WRF South Reuse Pump Station (\$169,386) and Lift Station #131 (\$27,704)
404-0000-389-300-WW2103	FDEM GRANT REVENUE		1,365,870	decrease funding for SJRWMD - Phase 4
404-0000-389-410-WW2103	SJRWMD GRANT REVENUE	1,365,870		increase funding for SJRWMD - Phase 4
EXPENDITURES		197,090	0	
404-4240-663-000-WW2003	LIFT STATION #131	27,704		increase appropriation for Lift Station #131
404-4240-663-000-WW2104	WRF SOUTH RESUE PUMP STATION	169,386		increase appropriation for WRF South Reuse Pump Station

FY20-21 Budget Amendment Details

ACCOUNT	Account Description	Increase	Decrease	Description
AIRPORT FUND				
REVENUES		710,000	98,750	
430-0000-380-000	USE OF RESERVES	142,000	34,750	increase funding for Fuel Farm project (\$142,000) and decrease funding for T-Hangars project (\$34,750)
430-0000-389-320-AP2001	FDOT GRANT REVENUE		64,000	decrease funding for T-Hangars project
430-0000-389-320-AP2002	FDOT GRANT REVENUE	568,000		increase funding for Fuel Farm project
EXPENDITURES		720,352	109,102	
430-4300-549-100	OTHER OBLIGATIONS		4,600	decrease appropriation for new fire extinguisher on ramp
430-4300-552-100	OPERATING SUPPLIES	4,600		increase appropriation for new fire extinguisher on ramp
430-4300-599-500-APCARE	COVID-19		5,752	decrease appropriation for Apron Expansion
430-4300-662-000-AP2001	T-HANGARS & ELEC GATE		98,750	decrease appropriation for T-Hangars project
430-4300-663-000-AP1902	TRANSIENT SOUTH APRON REHAB	5,752		increase appropriation for Apron Expansion
430-4300-663-000-AP2002	FUEL FARM	710,000		increase appropriation for Fuel Farm project
STORMWATER FUND				
REVENUES		456,700	0	
450-0000-380-000	USE OF RESERVES	456,700		increase funding for Pump Station Bid and Pump & Control Panel for KMART Pump Station
EXPENDITURES		640,754	184,054	
450-4500-534-100	CONTRACTUAL SERVICES		24,054	decrease appropriation to capitalize two fencing projects
450-4500-663-000-SW2112	915 E UNIV RETENTION POND FENCE	8,394		increase appropriation to capitalize fencing project
450-4500-663-000-SW2113	STONE & AMBROSE POND FENCE	15,660		increase appropriation to capitalize fencing project
450-4500-663-000-SW2001	REPLACE K-MART PUMP STATION	456,700		increase appropriation for Pump Station Bid and Pump & Control Panel for KMART Pump Station
450-4500-663-000-SW2102	NEW HAMPSHIRE AVE POND ADDITION		160,000	decrease appropriation for Stormwater Pipe Lining
450-4500-663-000-SW2114	STORMWATER PIPE LINING	160,000		increase appropriation for Stormwater Pipe Lining
PERMITS & INSPECTIONS FUND				
REVENUES		40,801	0	
480-0000-380-000	USE OF RESERVES	40,801		increase funding for Accela Software (\$19,795) and licenses (\$21,006)
EXPENDITURES		40,801	0	
480-4800-663-000-PI1701	LAND MGMT UPGRADE	19,795		increase appropriation for Accela Software
480-9999-991-001	TRANSFER TO GENERAL FUND	21,006		increase appropriation for Accela Software licenses