

RESOLUTION NO. 2021 - 02

A RESOLUTION OF THE CITY COMMISSION OF DELAND, FLORIDA, AMENDING THE BUDGET FOR THE GENERAL FUND, HOMELESS SHELTER FUND, CAPITAL FUND, WATER AND SEWER FUND, WATER AND WASTEWATER TRUST FUND, AIRPORT FUND AND PERMITS AND INSPECTIONS FUND FOR THE FISCAL YEAR 2020-2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to amend the budget for the City of DeLand for fiscal year 2020-2021; and

WHEREAS, the City Commission is vested by the Charter of the City of DeLand with the authority to amend the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The budget of the City of DeLand for fiscal year 2020-2021 is amended in the following manner:

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND					
REVENUES		32,468,367	249,986	0	32,718,353
	Other Sources Revenue				
001-000-380-380100	Use of Reserves	931,066	249,986	0	1,181,052
EXPENDITURES		32,468,367	262,116	12,130	32,718,353
	Information Services				
001-110-513-464700	Equipment Maintenance	1,229,035	4,842	0	1,233,877
	Stadium				
001-148-575-464600	Building Maintenance	3,500	7,288	0	10,788
	Reserve Contingency				
001-151-581-910300	Transfer to Capital Projects	641,968	249,986	0	891,954
001-151-519-490100	Contingency	350,000	0	12,130	337,870
HOMELESS SHELTER FUND					
REVENUES		479,330	180,000	0	659,330
120-000-331-331220	CDBG Grant Revenue	0	180,000	0	180,000
EXPENDITURES		479,330	180,000	0	659,330
120-121-569-642198	Generator - Homeless Shelter	0	180,000	0	180,000
CAPITAL FUND					
REVENUES		9,430,500	311,986	0	9,742,486
	Other Sources Revenue				
300-000-381-381001	Transfer from General Fund	641,968	249,986	0	891,954
300-000-381-381480	Transfer from P&I Fund	129,231	62,000	0	191,231

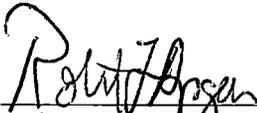
Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
CAPITAL FUND					
EXPENDITURES		9,430,500	314,791	2,805	9,742,486
	Information Technology				
300-110-513-632108	Accela Platform Enhancements	75,000	62,000	0	137,000
	Fire				
300-122-522-642197	SCBA Equipment	0	249,986	0	249,986
	Police				
300-126-521-642152	2013 Ford Explorer 127-5440	67,088	0	2,805	64,283
	Public Works Administration				
300-131-541-642153	2006 Ford Ranger 131-5063	21,842	2,805	0	24,647
WATER & SEWER FUND					
REVENUES		34,818,640	76,900	0	34,895,540
	Miscellaneous Revenue				
401-000-360-369901	Cost Share from Deltona	0	4,500	0	4,500
401-000-360-369902	Cost Share from Orange City	0	4,500	0	4,500
401-000-360-369903	Cost Share from Volusia County	0	4,500	0	4,500
401-000-380-380100	Use of Reserves	0	63,400	0	63,400
EXPENDITURES		34,818,640	104,079	27,179	34,895,540
	Water Production				
401-203-533-310100	Professional Services	67,350	18,000	0	85,350
401-203-533-464600	Building Maintenance	151,705	0	905	150,800
401-203-533-642164	WP#4 CROM Tank Exhaust Blower	6,000	905	0	6,905
	Wastewater Treatment				
401-205-535-464603	A/C Maintenance	2,000	20,724	0	22,724
	Maintenance/Construction				
401-208-539-642183	2004 Ford F205 208-3955	38,850	0	1,050	37,800
401-208-539-642184	2007 Chevy Cargo Van 208-5141	43,682	1,050	0	44,732
	Customer Service				
401-209-536-490100	Other Obligations	100	31,400	0	31,500
	Wastewater Collection				
401-210-535-631904	Utility Relocation Orange Camp	1,309,799	32,000	0	1,341,799
401-252-536-490100	Contingency	350,000	0	25,224	324,776
WATER & WASTEWATER TRUST FUND					
REVENUES		11,623,744	0	32,000	11,591,744
	Other Sources Revenue				
404-000-380-380100	Use of Reserve	2,749,266	0	32,000	2,717,266
EXPENDITURES		11,623,744	0	32,000	11,591,744
404-404-536-631902	Reclaim Expansion Phase 4	130,704	0	32,000	98,704

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
AIRPORT FUND					
REVENUES		8,736,159	5,981	18,750	8,723,390
	Other Sources Revenue				
430-000-334-334950	FDOT-T-Hangars & Elec Gate	1,524,000	0	15,000	1,509,000
430-000-380-380100	Use of Reserves	866,624	5,981	3,750	868,855
EXPENDITURES		8,736,159	9,981	22,750	8,723,390
430-300-542-310100	Professional Services	10,500	5,046	0	15,546
430-300-542-622001	New T-Hangars & Electric Gate	1,905,000	0	18,750	1,886,250
430-300-542-632001	3-1200 gal Fuel Farm	90,000	4,935	0	94,935
430-351-542-490300	Reserve Contingency	4,000	0	4,000	0
PERMITS & INSEPCTIONS FUND					
REVENUES		2,637,146	62,000	0	2,699,146
	Other Sources Revenue				
480-000-380-380100	Use of Reserves	1,158,617	62,000	0	1,220,617
EXPENDITURES		2,637,146	62,000	0	2,699,146
480-480-581-910300	Transfer to Capital Projects	129,231	62,000	0	191,231

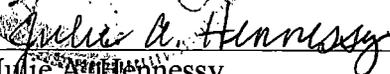
Section 2. In all other respects the Budget of the City of DeLand, Florida for fiscal year 2020-2021 is hereby ratified and confirmed as adopted by Resolutions 2020-81, 2020-89 and 2020-114.

Section 3. This Resolution shall become effective immediately upon its adoption.

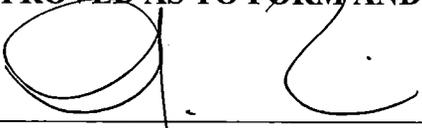
PASSED AND DULY ADOPTED this 19th day of January, 2021.


 Robert F. Apgar
 Mayor-Commissioner




 Julie A. Hennessy
 City Clerk-Auditor

APPROVED AS TO FORM AND LEGALITY:


 Darren J. Elkind
 City Attorney

**CITY OF DELAND, FLORIDA
REQUEST FOR COMMISSION ACTION
January 19, 2021**

Department: Finance	Attachments:
Subject: Resolution Approving Budget Amendment for FY 2020-2021	<ol style="list-style-type: none"> 1. Resolution 2. FY20-21 Budget Amendment Details
Prepared by:	Approved by:
 <hr/> Dan Stauffer, CPA, Finance Director 1/11/2021	 <hr/> Michael Pleus, City Manager 1/12/2021

SUMMARY/HIGHLIGHT: The budget amendments proposed are detailed on the attached summary and recommended after review of actual first quarter expenses. The amendments proposed are primarily adjustments to reflect anticipated actual revenues and expenditures.

STRATEGIC PLAN FOCUS AREA/ACTION STEP: N/A

SUSTAINABILITY: N/A

FISCAL IMPACT:

The Resolution amends the budget to reflect recommended changes with the impact to the fund itemized on the attached summary.

Operating Contingency balances after these amendments are as follows:

General Fund	\$337,870
Water & Sewer Fund	\$326,776
Airport Fund	\$0
Stormwater Fund	\$0
Permits & Inspection Fund	\$0

RECOMMENDATION: It is recommended that the City Commission adopt the Resolution

amending the budget as presented.

BACKGROUND/DISCUSSION: None

ITEM SUMMARY:

Presentation of first quarter budget amendment recognizing anticipated actual revenues and expenditures.

FY20-21 Budget Amendment Details

Account	Account Description	Increase	Decrease	Description
GENERAL FUND				
REVENUES		249,986	0	
001-000-380-380100	Use of Reserves	249,986		increase funding for SCBA
EXPENDITURES		262,116	12,130	
001-110-513-464700	Equipment Maintenance	4,842		increase appropriation for PD Entrance and Exit security and Card Reader
001-148-575-464600	Building Maintenance	7,288		increase appropriation for Condensing Unit for Spec Martin
001-151-581-910300	Transfer to Capital Projects	249,986		increase appropriation for SCBA
001-151-519-490100	Contingency		12,130	net adjustments
HOMELESS SHELTER FUND				
REVENUES		180,000	0	
120-000-331-331220	CDBG Grant Revenue	180,000		increase grant funding for Homeless Shelter generator
EXPENDITURES		180,000	0	
120-121-569-642198	Generator - Homeless Shelter	180,000		increase appropriation for Homeless Shelter generator
CAPITAL FUND				
REVENUES		311,986	0	
300-000-381-381001	Transfer from General Fund	249,986		increase funding for SCBA
300-000-381-381480	Transfer from P&I Fund	62,000		increase funding for Atlas Inspections and Insight Software Solutions
EXPENDITURES		314,791	2,805	
300-110-513-632108	Accela Platform Enhancements	62,000		increase appropriation for Atlas Inspections and Insight Software Solutions
300-122-522-642197	SCBA Equipment	249,986		increase appropriation for SCBA
300-126-521-642152	2013 Ford Explorer 127-5440		2,805	decrease appropriation for Chevy Traverse
300-131-541-642153	2006 Ford Ranger 131-5063	2,805		increase appropriation for Chevy Traverse
WATER & SEWER FUND				
REVENUES		76,900	0	
401-000-360-369901	Cost Share from Deltona	4,500		increase funding for Easement Acquisition and Contract
401-000-360-369902	Cost Share from Orange City	4,500		increase funding for Easement Acquisition and Contract
401-000-360-369903	Cost Share from Volusia County	4,500		increase funding for Easement Acquisition and Contract
401-000-380-380100	Use of Reserves	63,400		increase funding for CS/UB Workflow Process Review and Utility Relocation Orange Camp
EXPENDITURES		104,079	27,179	
401-203-533-310100	Professional Services	18,000		increase appropriation for Easement Acquisition and Contract
401-203-533-464600	Building Maintenance		905	decrease appropriation for WP #4 CROM Tank Exhaust Blower
401-203-533-642164	WP#4 CROM Tank Exhaust Blower	905		increase appropriation for WP #4 CROM Tank Exhaust Blower
401-205-535-464603	A/C Maintenance	20,724		increase appropriation for A/C Replacement Reclaim Building
401-208-539-642183	2004 Ford F205 208-3955		1,050	decrease appropriation for Ford Transit T-350 Cargo Van
401-208-539-642184	2007 Chevy Cargo Van 208-5141	1,050		increase appropriation for Ford Transit T-350 Cargo Van
401-209-536-490100	Other Obligations	31,400		increase appropriation for CS/UB Workflow Process Review
401-210-535-631904	Utility Relocation Orange Camp	32,000		increase appropriation for Inspection Services for Orange Camp Utility Rd Adjustments
401-252-536-490100	Contingency		25,224	net adjustments

FY20-21 Budget Amendment Details

Account	Account Description	Increase	Decrease	Description
WATER & WASTEWATER TRUST FUND				
REVENUES				
404-000-380-380100	Use of Reserve	0	32,000	decrease funding for Inspection Services for Orange Camp Utility Rd Adjustments
EXPENDITURES				
404-404-536-631902	Reclaim Expansion Phase 4	0	32,000	decrease appropriation for Inspection Services for Orange Camp Utility Rd Adjustments
AIRPORT FUND				
REVENUES				
430-000-334-334950	FDOT-T-Hangars & Elec Gate	5,981	18,750	decrease grant funding for T-Hangers and Electric Gate
430-000-380-380100	Use of Reserves	5,981		increase funding for Design Services for Fuel Farm and Disadvantaged Business Enterprise Program
430-000-380-380100	Use of Reserves		3,750	decrease funding for T-Hangers and Electric Gate
EXPENDITURES				
430-300-542-310100	Professional Services	9,981	22,750	increase appropriation for Professional Services for Disadvantaged Business Enterprise Program
430-300-542-622001	New T-Hangars & Electric Gate	5,046	18,750	decrease appropriation for T-Hangers and Electric Gate
430-300-542-632001	3-1200 gal Fuel Farm	4,935		increase appropriation for Design Services for Fuel Farm
430-351-542-490300	Reserve Contingency		4,000	net adjustments
PERMITS & INSPECTIONS FUND				
REVENUES				
480-000-380-380100	Use of Reserves	62,000	0	increase funding for Atlas Inspections and Insight Software Solutions
EXPENDITURES				
480-480-581-910300	Transfer to Capital Projects	62,000	0	increase appropriation for Atlas Inspections and Insight Software Solutions