

RESOLUTION NO. 2020 - 89

A RESOLUTION OF THE CITY COMMISSION OF DELAND, FLORIDA, AMENDING THE BUDGET FOR THE GENERAL FUND, WATER AND SEWER FUND, AIRPORT FUND, STORMWATER FUND, PERMITS AND INSPECTIONS FUND AND WORKERS COMPENSATION SELF INSURANCE FUND FOR THE FISCAL YEAR 2020-2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to amend the budget for the City of DeLand for fiscal year 2020-2021; and

WHEREAS, the City Commission is vested by the Charter of the City of DeLand with the authority to amend the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF DELAND, FLORIDA:

Section 1. The budget of the City of DeLand for fiscal year 2020-2021 is amended in the following manner:

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND					
REVENUES		31,956,460	51,779	0	32,008,239
	Other Sources Revenue				
001-000-335-335180	State Sales Tax	827,956	36,391	0	864,347
001-000-382-382401	Contribution - W&S Fund	827,956	5,661	0	833,617
001-000-382-382430	Contribution - Airport Fund	234,401	3,203	0	237,604
001-000-382-382450	Contribution - SW Fund	236,027	3,353	0	239,380
001-000-382-382480	Contribution - Bldg Permit	543,359	3,171	0	546,530
EXPENDITURES		31,956,460	181,264	129,485	32,008,239
	City Manager				
001-101-512-110100	Executive Salaries	171,642	3,432	0	175,074
001-101-512-120100	Regular Salaries & Wages	51,896	1,168	0	53,064
001-101-512-210100	FICA Taxes	18,194	844	0	19,038
	City Clerk				
001-102-512-110100	Executive Salaries	95,784	1,916	0	97,700
001-102-512-120100	Regular Salaries & Wages	96,626	2,061	0	98,687
001-102-512-210100	FICA Taxes	15,204	650	0	15,854
	Finance				
001-103-513-110100	Executive Salaries	109,283	2,186	0	111,469
001-103-513-120100	Regular Salaries & Wages	416,832	9,684	0	426,516
001-103-513-210100	FICA Taxes	45,677	1,766	0	47,443
	Legal				
001-104-514-120100	Regular Salaries & Wages	55,494	1,136	0	56,630
001-104-514-210100	FICA Taxes	4,343	172	0	4,515
	Administrative Services				
001-106-519-110100	Executive Salaries	111,446	2,229	0	113,675
001-106-519-120100	Regular Salaries & Wages	169,297	3,496	0	172,793
001-106-519-210100	FICA Taxes	35,000	925	0	35,925
	Information Services				
001-110-513-110100	Executive Salaries	109,366	2,188	0	111,554
001-110-513-120100	Regular Salaries & Wages	245,024	5,508	0	250,532
001-110-513-210100	FICA Taxes	29,436	965	0	30,401

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND					
Human Resource Services					
001-115-513-110100	Executive Salaries	107,557	2,151	0	109,708
001-115-513-120100	Regular Salaries & Wages	130,770	3,340	0	134,110
001-115-513-210100	FICA Taxes	21,007	631	0	21,638
Economic Development					
001-117-552-110100	Executive Salaries	142,135	2,842	0	144,977
001-117-552-120100	Regular Salaries & Wages	55,661	1,207	0	56,868
001-117-552-210100	FICA Taxes	15,487	648	0	16,135
Planning					
001-118-515-110100	Executive Salaries	111,717	2,234	0	113,951
001-118-515-120100	Regular Salaries & Wages	315,341	6,495	0	321,836
001-118-515-210100	FICA Taxes	33,390	1,326	0	34,716
Licenses & Enforcement					
001-119-524-120100	Regular Salaries & Wages	42,220	849	0	43,069
001-119-524-210100	FICA Taxes	3,246	128	0	3,374
Fire					
001-122-522-110100	Executive Salaries	292,052	5,841	0	297,893
001-122-522-120100	Regular Salaries & Wages	2,365,029	6,617	0	2,371,646
001-122-522-210100	FICA Taxes	243,199	1,604	0	244,803
Police					
001-126-521-110100	Executive Salaries	446,264	8,925	0	455,189
001-126-521-120100	Regular Salaries & Wages	4,154,354	21,607	0	4,175,961
001-126-521-210100	FICA Taxes	425,057	3,330	0	428,387
Police - Parking Services					
001-128-521-120100	Regular Salaries & Wages	30,410	613	0	31,023
001-128-521-210100	FICA Taxes	2,349	95	0	2,444
PW - Administration					
001-131-541-110100	Executive Salaries	102,960	2,059	0	105,019
001-131-541-120100	Regular Salaries & Wages	103,284	2,192	0	105,476
001-131-541-210100	FICA Taxes	16,267	490	0	16,757
Streets					
001-132-541-120100	Regular Salaries & Wages	397,704	8,165	0	405,869
001-132-541-210100	FICA Taxes	31,212	1,160	0	32,372
Trees					
001-133-539-120100	Regular Salaries & Wages	269,692	5,484	0	275,176
001-133-539-210100	FICA Taxes	20,969	791	0	21,760
Urban Beautification					
001-134-539-120100	Regular Salaries & Wages	349,961	7,308	0	357,269
001-134-539-210100	FICA Taxes	27,964	1,001	0	28,965
Fleet Maintenance					
001-136-519-120100	Regular Salaries & Wages	285,147	5,801	0	290,948
001-136-519-210100	FICA Taxes	22,308	884	0	23,192
P&R Administration					
001-141-572-110100	Executive Salaries	96,928	1,939	0	98,867
001-141-572-120100	Regular Salaries & Wages	99,174	2,082	0	101,256
001-141-572-210100	FICA Taxes	15,380	558	0	15,938
P&R - Recreation					
001-142-572-120100	Regular Salaries & Wages	148,990	3,234	0	152,224
001-142-572-210100	FICA Taxes	12,375	480	0	12,855
P&R - Parks					
001-143-572-120100	Regular Salaries & Wages	690,042	16,699	0	706,741
001-143-572-210100	FICA Taxes	64,986	2,171	0	67,157

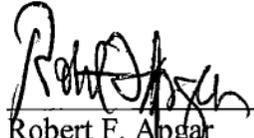
Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
GENERAL FUND					
Activities Center					
001-147-572-120100	Regular Salaries & Wages	165,839	3,647	0	169,486
001-147-572-210100	FICA Taxes	14,465	541	0	15,006
Chisholm Center					
001-150-572-120100	Regular Salaries & Wages	140,150	3,350	0	143,500
001-150-572-210100	FICA Taxes	14,346	419	0	14,765
Contingency					
001-151-519-490100	Contingency	479,485	0	129,485	350,000
WATER & SEWER FUND					
REVENUES		22,790,599	0	0	22,790,599
EXPENDITURES		22,790,599	135,622	135,622	22,790,599
Administration					
401-201-536-110100	Executive Salaries	3,024	3,024	0	6,048
401-201-536-120100	Regular Salaries & Wages	471,766	9,801	0	481,567
401-201-536-210100	FICA Taxes	49,070	1,733	0	50,803
401-201-582-920001	Contribution - General Fund	827,956	5,661	0	833,617
Engineering					
401-202-539-120100	Regular Salaries & Wages	518,294	10,512	0	528,806
401-202-539-210100	FICA Taxes	40,333	1,515	0	41,848
Water Production					
401-203-533-120100	Regular Salaries & Wages	293,321	6,501	0	299,822
401-203-533-210100	FICA Taxes	24,884	999	0	25,883
Water Distribution					
401-204-533-120100	Regular Salaries & Wages	1,000,499	20,938	0	1,021,437
401-204-533-210100	FICA Taxes	81,693	2,947	0	84,640
Wastewater Treatment					
401-205-535-120100	Regular Salaries & Wages	623,666	13,510	0	637,176
401-205-535-210100	FICA Taxes	51,797	1,873	0	53,670
Utilities Maintenance					
401-206-535-120100	Regular Salaries & Wages	854,795	17,711	0	872,506
401-206-535-210100	FICA Taxes	68,974	2,607	0	71,581
Maintenance/Construction					
401-208-539-120100	Regular Salaries & Wages	568,376	11,767	0	580,143
401-208-539-210100	FICA Taxes	45,008	1,704	0	46,712
Customer Service					
401-209-536-120100	Regular Salaries & Wages	693,284	14,058	0	707,342
401-209-536-210100	FICA Taxes	53,829	2,154	0	55,983
Wastewater Collection					
401-210-535-120100	Regular Salaries & Wages	274,997	5,779	0	280,776
401-210-535-210100	FICA Taxes	22,346	828	0	23,174
Reserve Contingency					
401-252-536-490200	Reserve Contingency	1,545,762	0	135,622	1,410,140

Account Number	Account Description	Current Budget	Increase	Decrease	Revised Budget
AIRPORT FUND					
REVENUES		7,377,351	11,906	0	7,389,257
430-000-380-380100	Use of Reserves	854,718	11,906	0	866,624
EXPENDITURES		7,377,351	11,906	0	7,389,257
430-300-542-120100	Regular Salaries & Wages	373,879	7,651	0	381,530
430-300-542-210100	FICA Taxes	29,278	1,052	0	30,330
430-300-582-920001	Contribution - General Fund	459,563	3,203	0	462,766
STORMWATER FUND					
REVENUES		1,886,452	12,652	0	1,899,104
450-000-380-380100	Use of Reserves	78,178	12,652	0	90,830
EXPENDITURES		1,886,452	12,652	0	1,899,104
450-450-541-120100	Regular Salaries & Wages	397,658	8,133	0	405,791
450-450-541-210100	FICA Taxes	31,096	1,166	0	32,262
450-450-582-920001	Contribution - General Fund	236,027	3,353	0	239,380
PERMITS & INSEPCTIONS FUND					
REVENUES		2,528,967	27,221	0	2,556,188
480-000-380-380100	Use of Reserves	0	27,221	0	27,221
EXPENDITURES		2,528,967	27,221	0	2,556,188
480-480-524-110100	Executive Salaries	48,081	962	0	49,043
480-480-524-120100	Regular Salaries & Wages	991,241	19,960	0	1,011,201
480-480-524-210100	FICA Taxes	80,685	3,128	0	83,813
480-480-582-920001	Contribution - General Fund	543,359	3,171	0	546,530
WORKERS COMPENSATION SELF INSURANCE FUND					
REVENUES		794,268	7,258	7,258	794,268
510-000-340-341201	Prem Revenues - Gen Fund	603,844	0	7,238	596,606
510-000-340-341216	Prem Revenues - Spring Hill	1,094	0	20	1,074
510-000-340-341240	Prem Revenues - W&S	151,246	4,636	0	155,882
510-000-340-341243	Prem Revenues - Airport	11,213	701	0	11,914
510-000-340-341245	Prem Revenues - Stormwater	13,218	1,423	0	14,641
510-000-340-341248	Prem Revenues - Permits	13,653	498	0	14,151
EXPENDITURES		794,268	0	0	794,268

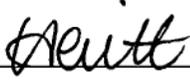
Section 2. In all other respects the Budget of the City of DeLand, Florida for fiscal year 2020-2021 is hereby ratified and confirmed as adopted by Resolutions 2020-81.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND DULY ADOPTED this 5th day of October, 2020.

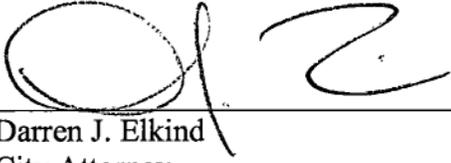


Robert F. Apgar
Mayor-Commissioner



Julie A. Nemessy
City Clerk Auditor

APPROVED AS TO FORM AND LEGALITY:



Darren J. Elkind
City Attorney

**CITY OF DELAND, FLORIDA
REQUEST FOR COMMISSION ACTION
October 5, 2020**

Department: Finance	Attachments:
Subject: Resolution Approving FY 2020-21 Budget Amendment	1. Resolution 2. FY20-21 Budget Amendment Details
Prepared by:	Approved by:
 Dan Stauffer, CPA, Finance Director 9/29/2020	 Michael Pleus, City Manager 9/29/2020

SUMMARY/HIGHLIGHT: At the first Public Hearing on the FY 20-21 budget, the City Commission gave direction to staff to bring back a budget amendment at the first City Commission meeting in October to provide eligible staff with up to a 2% merit increase. This budget amendment provides up to a 2% merit increase for all eligible City staff, with the exception of fire union and police union members, as changes to their salary and benefits are handled under collective bargaining.

STRATEGIC PLAN FOCUS AREA/ACTION STEP: N/A

SUSTAINABILITY: N/A

FISCAL IMPACT: The Resolution amends the budget to reflect recommended changes with the impact to the fund itemized on the attached summary.

Operating Contingency balances after these amendments are as follows:

General Fund	\$350,000
Water & Sewer Fund	\$350,000
Airport Fund	\$0
Stormwater Fund	\$0
Permits & Inspection Fund	\$0

RECOMMENDATION: It is recommended that the City Commission adopt the Resolution amending the budget as presented.

BACKGROUND/DISCUSSION: N/A

ITEM SUMMARY:

Presentation of a budget amendment for FY 2020-2021 to provide eligible staff with up to a 2% merit increase.

FY20-21 Budget Amendment Details

Account	Account Description	Increase	Decrease	Description
GENERAL FUND				
REVENUES		51,779	0	
001-000-335-335180	State Sales Tax	36,391		increase funding due to revised state revenue estimates
001-000-382-382401	Contribution - W&S Fund	5,661		increase funding to cover increase in employee salaries due from other funds
001-000-382-382430	Contribution - Airport Fund	3,203		increase funding to cover increase in employee salaries due from other funds
001-000-382-382450	Contribution - SW Fund	3,353		increase funding to cover increase in employee salaries due from other funds
001-000-382-382480	Contribution - Bldg Permit	3,171		increase funding to cover increase in employee salaries due from other funds
EXPENDITURES		181,264	129,485	
001-101-512-110100	Executive Salaries	3,432		increase appropriation to cover increase in employee salaries
001-101-512-120100	Regular Salaries & Wages	1,168		increase appropriation to cover increase in employee salaries
001-101-512-210100	FICA Taxes	844		increase appropriation to cover increase in employee salaries
001-102-512-110100	Executive Salaries	1,916		increase appropriation to cover increase in employee salaries
001-102-512-120100	Regular Salaries & Wages	2,061		increase appropriation to cover increase in employee salaries
001-102-512-210100	FICA Taxes	650		increase appropriation to cover increase in employee salaries
001-103-513-110100	Executive Salaries	2,186		increase appropriation to cover increase in employee salaries
001-103-513-120100	Regular Salaries & Wages	9,684		increase appropriation to cover increase in employee salaries
001-103-513-210100	FICA Taxes	1,766		increase appropriation to cover increase in employee salaries
001-104-514-120100	Regular Salaries & Wages	1,136		increase appropriation to cover increase in employee salaries
001-104-514-210100	FICA Taxes	172		increase appropriation to cover increase in employee salaries
001-106-519-110100	Executive Salaries	2,229		increase appropriation to cover increase in employee salaries
001-106-519-120100	Regular Salaries & Wages	3,496		increase appropriation to cover increase in employee salaries
001-106-519-210100	FICA Taxes	925		increase appropriation to cover increase in employee salaries
001-110-513-110100	Executive Salaries	2,188		increase appropriation to cover increase in employee salaries
001-110-513-120100	Regular Salaries & Wages	5,508		increase appropriation to cover increase in employee salaries
001-110-513-210100	FICA Taxes	965		increase appropriation to cover increase in employee salaries
001-115-513-110100	Executive Salaries	2,151		increase appropriation to cover increase in employee salaries
001-115-513-120100	Regular Salaries & Wages	3,340		increase appropriation to cover increase in employee salaries
001-115-513-210100	FICA Taxes	631		increase appropriation to cover increase in employee salaries
001-117-552-110100	Executive Salaries	2,842		increase appropriation to cover increase in employee salaries
001-117-552-120100	Regular Salaries & Wages	1,207		increase appropriation to cover increase in employee salaries
001-117-552-210100	FICA Taxes	648		increase appropriation to cover increase in employee salaries
001-118-515-110100	Executive Salaries	2,234		increase appropriation to cover increase in employee salaries
001-118-515-120100	Regular Salaries & Wages	6,495		increase appropriation to cover increase in employee salaries
001-118-515-210100	FICA Taxes	1,326		increase appropriation to cover increase in employee salaries
001-119-524-120100	Regular Salaries & Wages	849		increase appropriation to cover increase in employee salaries
001-119-524-210100	FICA Taxes	128		increase appropriation to cover increase in employee salaries
001-122-522-110100	Executive Salaries	5,841		increase appropriation to cover increase in employee salaries
001-122-522-120100	Regular Salaries & Wages	6,617		increase appropriation to cover increase in employee salaries
001-122-522-210100	FICA Taxes	1,604		increase appropriation to cover increase in employee salaries
001-126-521-110100	Executive Salaries	8,925		increase appropriation to cover increase in employee salaries
001-126-521-120100	Regular Salaries & Wages	21,607		increase appropriation to cover increase in employee salaries
001-126-521-210100	FICA Taxes	3,330		increase appropriation to cover increase in employee salaries
001-128-521-120100	Regular Salaries & Wages	613		increase appropriation to cover increase in employee salaries
001-128-521-210100	FICA Taxes	95		increase appropriation to cover increase in employee salaries
001-131-541-110100	Executive Salaries	2,059		increase appropriation to cover increase in employee salaries
001-131-541-120100	Regular Salaries & Wages	2,192		increase appropriation to cover increase in employee salaries
001-131-541-210100	FICA Taxes	490		increase appropriation to cover increase in employee salaries
001-132-541-120100	Regular Salaries & Wages	8,165		increase appropriation to cover increase in employee salaries
001-132-541-210100	FICA Taxes	1,160		increase appropriation to cover increase in employee salaries
001-133-539-120100	Regular Salaries & Wages	5,484		increase appropriation to cover increase in employee salaries

FY20-21 Budget Amendment Details

Account	Account Description	Increase	Decrease	Description
001-133-539-210100	FICA Taxes	791		increase appropriation to cover increase in employee salaries
001-134-539-120100	Regular Salaries & Wages	7,308		increase appropriation to cover increase in employee salaries
001-134-539-210100	FICA Taxes	1,001		increase appropriation to cover increase in employee salaries
001-136-519-120100	Regular Salaries & Wages	5,801		increase appropriation to cover increase in employee salaries
001-136-519-210100	FICA Taxes	884		increase appropriation to cover increase in employee salaries
001-141-572-110100	Executive Salaries	1,939		increase appropriation to cover increase in employee salaries
001-141-572-120100	Regular Salaries & Wages	2,082		increase appropriation to cover increase in employee salaries
001-141-572-210100	FICA Taxes	558		increase appropriation to cover increase in employee salaries
001-142-572-120100	Regular Salaries & Wages	3,234		increase appropriation to cover increase in employee salaries
001-142-572-210100	FICA Taxes	480		increase appropriation to cover increase in employee salaries
001-143-572-120100	Regular Salaries & Wages	16,699		increase appropriation to cover increase in employee salaries
001-143-572-210100	FICA Taxes	2,171		increase appropriation to cover increase in employee salaries
001-147-572-120100	Regular Salaries & Wages	3,647		increase appropriation to cover increase in employee salaries
001-147-572-210100	FICA Taxes	541		increase appropriation to cover increase in employee salaries
001-150-572-120100	Regular Salaries & Wages	3,350		increase appropriation to cover increase in employee salaries
001-150-572-210100	FICA Taxes	419		increase appropriation to cover increase in employee salaries

001-151-519-490100 Contingency 129,485 decrease appropriation to provide funding for increase in employee salaries

WATER & SEWER FUND REVENUES

0 0

EXPENDITURES

135,622 135,622

401-201-536-110100	Executive Salaries	3,024		increase appropriation to cover increase in employee salaries
401-201-536-120100	Regular Salaries & Wages	9,801		increase appropriation to cover increase in employee salaries
401-201-536-210100	FICA Taxes	1,733		increase appropriation to cover increase in employee salaries
401-201-582-920001	Contribution - General Fund	5,661		increase appropriation to cover increase in employee salaries allocated out of General Fund
401-202-539-120100	Regular Salaries & Wages	10,512		increase appropriation to cover increase in employee salaries
401-202-539-210100	FICA Taxes	1,515		increase appropriation to cover increase in employee salaries
401-203-533-120100	Regular Salaries & Wages	6,501		increase appropriation to cover increase in employee salaries
401-203-533-210100	FICA Taxes	999		increase appropriation to cover increase in employee salaries
401-204-533-120100	Regular Salaries & Wages	20,938		increase appropriation to cover increase in employee salaries
401-204-533-210100	FICA Taxes	2,947		increase appropriation to cover increase in employee salaries
401-205-535-120100	Regular Salaries & Wages	13,510		increase appropriation to cover increase in employee salaries
401-205-535-210100	FICA Taxes	1,873		increase appropriation to cover increase in employee salaries
401-206-535-120100	Regular Salaries & Wages	17,711		increase appropriation to cover increase in employee salaries
401-206-535-210100	FICA Taxes	2,607		increase appropriation to cover increase in employee salaries
401-208-539-120100	Regular Salaries & Wages	11,767		increase appropriation to cover increase in employee salaries
401-208-539-210100	FICA Taxes	1,704		increase appropriation to cover increase in employee salaries
401-209-536-120100	Regular Salaries & Wages	14,058		increase appropriation to cover increase in employee salaries
401-209-536-210100	FICA Taxes	2,154		increase appropriation to cover increase in employee salaries
401-210-535-120100	Regular Salaries & Wages	5,779		increase appropriation to cover increase in employee salaries
401-210-535-210100	FICA Taxes	828		increase appropriation to cover increase in employee salaries

401-252-536-490200 Reserve Contingency 135,622 decrease appropriation to provide funding for increase in employee salaries

FY20-21 Budget Amendment Details

Account	Account Description	Increase	Decrease	Description
AIRPORT FUND				
REVENUES		11,906	0	
430-000-380-380100	Use of Reserves	11,906		increase funding to cover increase in employee salaries
EXPENDITURES		11,906	0	
430-300-542-120100	Regular Salaries & Wages	7,651		increase appropriation to cover increase in employee salaries
430-300-542-210100	FICA Taxes	1,052		increase appropriation to cover increase in employee salaries
430-300-582-920001	Contribution - General Fund	3,203		increase appropriation to cover increase in employee salaries allocated out of General Fund
STORMWATER FUND				
REVENUES		12,652	0	
450-000-380-380100	Use of Reserves	12,652		increase funding to cover increase in employee salaries
EXPENDITURES		12,652	0	
450-450-541-120100	Regular Salaries & Wages	8,133		increase appropriation to cover increase in employee salaries
450-450-541-210100	FICA Taxes	1,166		increase appropriation to cover increase in employee salaries
450-450-582-920001	Contribution - General Fund	3,353		increase appropriation to cover increase in employee salaries allocated out of General Fund
PERMITS & INSPECTIONS FUND				
REVENUES		27,221	0	
480-000-380-380100	Use of Reserves	27,221		increase funding to cover increase in employee salaries
EXPENDITURES		27,221	0	
480-480-524-110100	Executive Salaries	962		increase appropriation to cover increase in employee salaries
480-480-524-120100	Regular Salaries & Wages	19,960		increase appropriation to cover increase in employee salaries
480-480-524-210100	FICA Taxes	3,128		increase appropriation to cover increase in employee salaries
480-480-582-920001	Contribution - General Fund	3,171		increase appropriation to cover increase in employee salaries allocated out of General Fund
WORKERS COMPENSATION SELF INSURANCE FUND				
REVENUES		7,258	7,258	
510-000-340-341201	Prem Revenues - Gen Fund		7,238	decrease appropriation to correctly allocate costs for self-insurance fund
510-000-340-341216	Prem Revenues - Spring Hill		20	decrease appropriation to correctly allocate costs for self-insurance fund
510-000-340-341240	Prem Revenues - W&S	4,636		increase appropriation to correctly allocate costs for self-insurance fund
510-000-340-341243	Prem Revenues - Airport	701		increase appropriation to correctly allocate costs for self-insurance fund
510-000-340-341245	Prem Revenues - Stormwater	1,423		increase appropriation to correctly allocate costs for self-insurance fund
510-000-340-341248	Prem Revenues - Permits	498		increase appropriation to correctly allocate costs for self-insurance fund
EXPENDITURES		0	0	