



Making a Payment

Payments for applications can be made online through our Citizen Portal.
These payments are only applicable to applications for the following:

- Building Permit Applications
- Business Tax Receipts, Annual Fire Safety Permits, and Temporary Sales Permits
- Fire Permits
- Planning Applications
- Tree Removal Permits
- Food Truck Permits
- Etc.

The City of DeLand currently only accepts Visa, Mastercard, or E-Check online.
Once the record has been through the review process and additional fees are due you will
navigate to your record on the records list via Home tab and My Records and click on Pay Fees
Due to submit the payment.

Showing 1-8 of 8 | Download results | Add to collection | Add to cart
Table with columns: Date, Record Number, Record Type, Project Name, Address, Status, Action, Description, Expiration Date, Short Notes. Row 1: 08/16/2024, BD24-0178, Accessory Building or Structure, Test, 101 N AMELIA AV, DELAND 32724, Ready to Issue, Pay Fees Due, [Red Arrow]

Once you have reviewed the permit application submittal fee you will click Check Out to
proceed to the checkout cart.

Step 6: Pay Fees
Listed below are the permit fees based upon the information you've entered.
DISCLAIMER: The information contained in this electronic message is legally privileged and confidential...
Application Fees
Fees Qty. Amount
Commercial Application Submittal Fee 1 \$50.00
TOTAL FEES: \$50.00
Note: This does not include additional inspection fees which may be assessed later.
Check Out » [Red Arrow]

The checkout cart consists of a 3-step payment submittal process in which you will be entering
the information of your payment method to complete the transaction.

Continued on next page >>



Step 1: You will click Check Out.

Note: Before attempting to contact our office about submitting your payment make sure to complete the 3-step payment process at least once!!!

Step 2: You will select between paying with a credit card or paying with a bank account (eCheck). Only Visa and Mastercard are accepted! Once a payment method is selected you will click on Click to enter payment.

Continued on next page >>



- a. Paying with a credit card (Visa or Mastercard only) you will enter the card number, expiration date (MM YYYY), and security code on the back of the card and click **Next**.

CITY OF DELAND PERMITS WEB

PAYMENT METHOD

Credit or debit card

Card number: Card Number

Exp date (MM YYYY): Expiration Date

Security code: CVV

VISA Mastercard

Next

Powered by CSG Forte Payments, Inc. Security Privacy TOS

On the billing information fields will auto-populate from your profile information. Verify correctness based on the card's current billing information and click **Next** then **Authorize**.

CITY OF DELAND PERMITS WEB

PAYMENT INFORMATION Edit Payment Information

VISA JT
Visa Card - 1111
Exp. 01/2027

BILLING INFORMATION United States of America

Company name: Company name *

Full name: JT *

Address line 1: 120 S FLORIDA AVE *

Address line 2: Address line 2

City State: DELAND * Florida

Postal code: 32720 *

Phone number: Phone number

Email address: torresjo@deland.org *

Next

Powered by CSG Forte Payments, Inc. Security Privacy TOS

Continued on next page >>



CITY OF DELAND PERMITS WEB

PAYMENT INFORMATION [Edit Payment Information](#)

VISA JT
Visa Card - 1111
Exp. 01/2027

BILLING INFORMATION [Edit Billing Information](#)

JT
120 S FLORIDA AVE
DELAND, FL, 32720

AMOUNT SUMMARY

Amount: \$50.00

I authorize CSG Forte to initiate a one-time electronic payment from my listed account in the amount specified above.

This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.

[Authorize](#)

Powered by CSG Forte Payments, Inc. [Security](#) [Privacy](#) [TOS](#)

- b. Paying with a Bank Account (eCheck) you will enter the routing number, account number, confirm the account number, select the type of account, and click **Next**.

CITY OF DELAND PERMITS WEB

PAYMENT METHOD

eCheck

Routing number

Account number

Re-enter acc number

Type

[Next](#)

Powered by CSG Forte Payments, Inc. [Security](#) [Privacy](#) [TOS](#)

On the billing information fields will auto-populate from your profile information. Verify correctness based on the account's current billing information and click **Next** then **Authorize**.

Continued on next page >>



CITY OF DELAND PERMITS WEB ✕

PAYMENT INFORMATION Edit Payment Information

JT
Account Ending - 6789
RTN # 044072324

BILLING INFORMATION United States of America ▼

Company name	Company name *
Full name	J T *
Address line 1	120 S FLORIDA AVE *
Address line 2	Address line 2 *
City State	DELAND * Florida ▼
Postal code	32720 *
Phone number	Phone number *
Email address	torresjo@deland.org *

Next

Powered by CSG Forte Payments, Inc. Security Privacy TOS

CITY OF DELAND PERMITS WEB ✕

PAYMENT INFORMATION Edit Payment Information

JT
Account Ending - 6789
RTN # 044072324

BILLING INFORMATION Edit Billing Information

J T
120 S FLORIDA AVE
DELAND, FL, 32720

AMOUNT SUMMARY

Amount: \$50.00

I authorize CSG Forte to initiate a one-time electronic payment from my listed account in the amount specified above.

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Authorize

Powered by CSG Forte Payments, Inc. Security Privacy TOS

Continued on next page >>



Step 3: CONGRATULATIONS!!! You have successfully completed the transaction and your record has been created. You will be able to view and/or print your receipt by clicking on **Print/View Receipt**.

You may continue with submittal of docs/plans by clicking on **Upload Plans and Documents**.

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance

Receipt

Your update has been successfully submitted.

[Print/View Receipt](#)

101 N AMELIA AV, DELAND 32724

BD24-0178 [Upload Plans and Documents](#) [View Receipt](#)

[Print/View Receipt](#)