



## ROOF INSPECTION REQUIREMENTS

There are four inspections required for roof permits:

1. **SHEATHING INSPECTION:** is required for new roofs, re-roofs, and recover. This inspection is to verify compliance with attachment requirements.
2. **DRY-IN INSPECTION:** attachments of underlayment prior to application of finish product.
3. **IN-PROGRESS INSPECTION:** of application of roof assembly being applied to the underlayment.
4. **FINAL INSPECTION:** Roof is completed and all construction debris and roof supplies have been removed from the site.

These inspections can be called in one at a time in consecutive days.

An In-Progress Inspection can be called in as an individual inspection or as a group inspection that will cover Sheathing, Dry-In, and In-Progress.

The group In-Progress Inspection allows the contractor to proceed with the project without having to stop. It does come with the responsibility of having to make sure all components that may be covered meet code. If the inspector should discover code violations, any work covering the violation will be required to be removed so compliance can be attained.

The percentage allowed to be covered for a group In-Progress Inspection is a minimum of two bundles and a maximum of 50% of each plane (slope). (This is at the contractors own risk, if they are positive that they have nailed, and done the underlayment correctly. If it is seen that is not, they will have to remove all)

The contractor has the opportunity to schedule a time with the inspector. This is done after the inspection has been scheduled through regular procedure.

On the scheduled date the contractor can call the Building Department between 8:00-8:30 AM and find out who has been assigned to the inspection.

The contractor will then be placed in contact with the inspector or can call the inspector directly.

Once contact has been made, the contractor is afforded the opportunity to request an inspection within a provided two-hour time frame when it is known that the work will be ready for inspection.

Inspections cannot be conducted without applicable product approval(s) on site. This is the contractor's responsibility for the documents to be present at the job site and access provided.

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