



June 21, 2024

Mr. Dan Stauffer  
Finance Director  
City of DeLand  
120 South Florida Avenue  
DeLand, Florida 32720-5422

**Re: Retirement Plan for General Employees of the City of DeLand**

Dear Dan:

As requested, we are pleased to enclose the October 1, 2023 Chapter 112.664 Compliance Report for the Retirement Plan for General Employees of the City of DeLand (Plan).

As required, we will timely upload the required data to the State's online portal.

Please note we understand the following items must be posted on the Plan's website and must be posted on any website containing budget information relating to the City or actuarial or performance information relating to the Plan:

- this compliance report
- most recent financial statement
- most recent actuarial valuation report
- link to the Division of Retirement Actuarial Summary Fact Sheet  
[http://www.dms.myflorida.com/workforce\\_operations/retirement/local\\_retirement\\_plans/local\\_retirement\\_section/actuarial\\_summary\\_fact\\_sheets](http://www.dms.myflorida.com/workforce_operations/retirement/local_retirement_plans/local_retirement_section/actuarial_summary_fact_sheets)
- for the previous five years - a side-by-side comparison of the Plan's assumed rate of return compared to the actual rate of return as well as the percentages of cash, equity, bond and alternative investments in the Plan portfolio
- Plan's funded ratio as determined in the most recent actuarial valuation – 77.0% on a market value of assets basis as of October 1, 2023.

We appreciate the opportunity to work with the Board on this important assignment.

If you should have any questions concerning the above, please do not hesitate to contact us.

Sincerest regards,  
Gabriel, Roeder, Smith & Company

A handwritten signature in black ink that reads "Jennifer Borregard". The signature is written in a cursive, flowing style.

Jennifer M. Borregard, E.A.  
Consultant and Actuary

Enclosure

# Retirement Plan For General Employees of the City of Deland

## CHAPTER 112.664, F.S. COMPLIANCE REPORT

In Connection with the October 1, 2023 Funding Actuarial Valuation Report and the Plan's Financial Reporting  
for the Year Ended September 30, 2023







June 21, 2024

Retirement Committee  
c/o Mr. Dan Stauffer, Finance Director  
Retirement Plan for General Employees  
of the City of DeLand  
120 South Florida Avenue  
DeLand, Florida 32720-5422

**Re: October 1, 2023 Chapter 112.664 Compliance Report**

Dear Committee Members:

Gabriel, Roeder, Smith & Company (GRS) has been engaged by the Retirement Committee (Committee) of the Retirement Plan for General Employees of the City of DeLand (Plan) to prepare a disclosure report to satisfy the requirements set forth in Chapter 112.664, F.S. and as further required pursuant to Chapter 60T-1.0035, F.A.C.

This report was prepared at the request of the Committee and is intended for use by the Committee and those designated or approved by the Committee. This report may be provided to parties other than the Committee only in its entirety and only with the permission of the Committee. GRS is not responsible for unauthorized use of this report.

The purpose of the report is to provide the required information specified in Chapter 112.664, F.S. and to supplement this information with additional exhibits. This report should not be relied on for any purpose other than the purpose described above.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: Plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the Plan's funded status); and changes in Plan provisions or applicable law. The scope of this engagement does not include an analysis of the potential range of such measurements.

This report was based upon information furnished by the City and the Committee concerning Plan benefits, Plan provisions and Plan members as used in the corresponding Actuarial Valuation Reports for the Valuation Dates indicated. Financial information was provided by the City and

Committee as of September 30, 2023. We reviewed the information provided for internal and year-to-year consistency, but did not audit the data. The Plan is responsible for the accuracy of the data.

Except where specific assumptions are required by Chapter 112.664, F.S, this report was prepared using actuarial assumptions adopted by the Committee as described in Section C. The Committee's economic and demographic actuarial assumptions are based on the results of an actuarial Experience Investigation for the period October 1, 2015 - September 30, 2020. The assumptions represent an estimate of future Plan experience. The mortality assumptions are prescribed by statute. Each assumption represents an estimate of future Plan experience. All actuarial assumptions used in this report are reasonable for the purposes of this valuation. The combined effect of the assumptions is expected to have no significant bias (i.e. not significantly optimistic or pessimistic). All actuarial assumptions and methods used in the valuation follow the guidance in the applicable Actuarial Standards of Practice.

The investment return assumption of 2% higher than the investment return assumption utilized in the Actuarial Valuation Report does not represent an estimate of future Plan experience nor observation of the estimates inherent in market data. This assumption is provided as a counterpart to the Chapter 112.664, F.S. requirement to utilize an investment return assumption of 2% lower than the investment return assumption utilized in the Actuarial Valuation Report. The inclusion of the additional 2% higher assumption shows a more complete assessment of the range of potential results as opposed to the *one-sided* range required by statute.

If all actuarial assumptions are met and if all current and future minimum required contributions are paid Plan assets will be sufficient to pay all Plan benefits, future contributions are expected to remain relatively stable as a percentage of payroll and the funded status is expected to improve. Plan minimum required contributions are determined in compliance with the requirements of the Florida Protection of Public Employee Retirement Benefits Act with normal cost determined as a level percent of covered payroll and a level dollar amortization payment using an initial amortization period of 10 years.

The Plan's funded ratio as of October 1, 2023 is 77.0% defined as the ratio of the market value of Plan assets to the actuarial accrued liability.

The Plan's funded ratio and the GASB Net Pension Liability may not be appropriate for assessing the sufficiency of Plan assets to meet the estimated cost of settling benefit obligations but may be appropriate for assessing the need for or the amount of future contributions.

This report was prepared using our proprietary valuation model and related software which in our professional judgment has the capability to provide results that are consistent with the purposes of



the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

The undersigned are members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. The signing actuaries are independent of the Plan sponsor.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and presents the actuarial position of the Plan as of the valuation date as required by statute. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board and with applicable statutes.

With respect to the reporting standards for defined benefit retirement plans or systems contained in Section 112.664(1), F.S., the actuarial disclosures required under this section were prepared and completed by us or under our direct supervision and we acknowledge responsibility for the results. To the best of our knowledge, the results are complete and accurate, and in our opinion, meet the requirements of Section 112.664(1), F.S., and Section 60T-1.0035, F.A.C.

Sincerely,

GABRIEL, ROEDER, SMITH AND COMPANY

By *Michelle Jones*  
Shelly L. Jones, M.A.A.A.  
Enrolled Actuary No. 23-08646  
Consultant & Actuary

By *Jennifer Borregard*  
Jennifer M. Borregard, M.A.A.A.  
Enrolled Actuary No. 23-07624  
Consultant & Actuary



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## **SECTION A**

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### **CHAPTER 112.664, F.S. RESULTS**

**Net Pension Liability**  
**Using Financial Reporting Assumptions per GASB Statements No. 67 and No. 68**  
**and Using Assumptions Required Under 112.664(1)(a), F.S.**

Measurement Date	September 30, 2023
<b>A. <u>Total Pension Liability (TPL)</u></b>	
Service Cost	\$ 145,035
Interest	2,337,535
Benefit Changes	0
Difference Between Actual and Expected Experience	546,217
Assumption Changes	0
Benefit Payments	(2,723,750)
Contribution Refunds	(94,224)
Other	0
<b>Net Change in Total Pension Liability</b>	<b>\$ 210,813</b>
<b>Total Pension Liability (TPL) - (beginning of year)</b>	<b>34,174,824</b>
<b>Total Pension Liability (TPL) - (end of year)</b>	<b>\$ 34,385,637</b>
<b>B. <u>Plan Fiduciary Net Position</u></b>	
Contributions - City	\$ 831,924
Contributions - Member	63,318
Net Investment Income	2,461,146
Benefit Payments	(2,723,750)
Contribution Refunds	(94,224)
Administrative Expenses	(70,031)
Other	0
<b>Net Change in Plan Fiduciary Net Position</b>	<b>\$ 468,383</b>
<b>Plan Fiduciary Net Position - (beginning of year)</b>	<b>26,059,705</b>
<b>Plan Fiduciary Net Position - (end of year)</b>	<b>\$ 26,528,088</b>
<b>C. <u>Net Pension Liability (NPL) - (end of year): (A) - (B)</u></b>	<b>\$ 7,857,549</b>
Valuation Date	October 1, 2022

**Certain Key Assumptions**

Investment Return Assumption 7.00%

Mortality Table:

For healthy participants during employment, PUB-2010 Headcount Weighted General Below Median Employee Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For healthy participants post employment, PUB-2010 Headcount Weighted General Below Median Healthy Retiree Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For disabled participants, PUB-2010 Headcount Weighted General Disabled Retiree Mortality Table, separate rates for males and females, both set forward 3 years, without projected mortality improvements.



**Net Pension Liability**  
Using Assumptions Required Under 112.664(1)(b), F.S.

	September 30, 2023
Measurement Date	
<b>A. <u>Total Pension Liability (TPL)</u></b>	
Service Cost	\$ 240,781
Interest	2,034,510
Benefit Changes	0
Difference Between Actual and Expected Experience	758,635
Assumption Changes	0
Benefit Payments	(2,723,750)
Contribution Refunds	(94,224)
Other	0
<b>Net Change in Total Pension Liability</b>	<b>\$ 215,952</b>
<b>Total Pension Liability (TPL) - (beginning of year)</b>	<b>41,173,088</b>
<b>Total Pension Liability (TPL) - (end of year)</b>	<b>\$ 41,389,040</b>
<b>B. <u>Plan Fiduciary Net Position</u></b>	
Contributions - City	\$ 831,924
Contributions - Member	63,318
Net Investment Income	2,461,146
Benefit Payments	(2,723,750)
Contribution Refunds	(94,224)
Administrative Expenses	(70,031)
Other	0
<b>Net Change in Plan Fiduciary Net Position</b>	<b>\$ 468,383</b>
<b>Plan Fiduciary Net Position - (beginning of year)</b>	<b>26,059,705</b>
<b>Plan Fiduciary Net Position - (end of year)</b>	<b>\$ 26,528,088</b>
<b>C. <u>Net Pension Liability (NPL) - (end of year): (A) - (B)</u></b>	<b>\$ 14,860,952</b>

Valuation Date October 1, 2022

**Certain Key Assumptions**

Investment Return Assumption 5.00%

Mortality Table:

For healthy participants during employment, PUB-2010 Headcount Weighted General Below Median Employee Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For healthy participants post employment, PUB-2010 Headcount Weighted General Below Median Healthy Retiree Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For disabled participants, PUB-2010 Headcount Weighted General Disabled Retiree Mortality Table, separate rates for males and females, both set forward 3 years, without projected mortality improvements.



**Net Pension Liability**  
**Using Assumptions Required Under 112.664(1)(a), F.S. Plus 2% on Investment Return Assumption**

	September 30, 2023
Measurement Date	
<b>A. <u>Total Pension Liability (TPL)</u></b>	
Service Cost	\$ 90,139
Interest	2,530,182
Benefit Changes	0
Difference Between Actual and Expected Experience	398,157
Assumption Changes	0
Benefit Payments	(2,723,750)
Contribution Refunds	(94,224)
Other	0
<b>Net Change in Total Pension Liability</b>	<b>\$ 200,504</b>
<b>Total Pension Liability (TPL) - (beginning of year)</b>	<b>29,087,972</b>
<b>Total Pension Liability (TPL) - (end of year)</b>	<b><u>\$ 29,288,476</u></b>
<b>B. <u>Plan Fiduciary Net Position</u></b>	
Contributions - City	\$ 831,924
Contributions - Member	63,318
Net Investment Income	2,461,146
Benefit Payments	(2,723,750)
Contribution Refunds	(94,224)
Administrative Expenses	(70,031)
Other	0
<b>Net Change in Plan Fiduciary Net Position</b>	<b>\$ 468,383</b>
<b>Plan Fiduciary Net Position - (beginning of year)</b>	<b>26,059,705</b>
<b>Plan Fiduciary Net Position - (end of year)</b>	<b><u>\$ 26,528,088</u></b>
<b>C. <u>Net Pension Liability (NPL) - (end of year): (A) - (B)</u></b>	<b>\$ 2,760,388</b>
Valuation Date	October 1, 2022

**Certain Key Assumptions**

Investment Return Assumption 9.00%

Mortality Table:

For healthy participants during employment, PUB-2010 Headcount Weighted General Below Median Employee Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For healthy participants post employment, PUB-2010 Headcount Weighted General Below Median Healthy Retiree Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For disabled participants, PUB-2010 Headcount Weighted General Disabled Retiree Mortality Table, separate rates for males and females, both set forward 3 years, without projected mortality improvements.



**Asset and Benefit Payment Projection**  
**Not Reflecting Any Future Contributions**  
**Using Financial Reporting Assumptions per GASB Statements No. 67 and No. 68**  
**and Using Assumptions Required Under 112.664(1)(a), F.S.**

FYE	Market Value of Assets (BOY)	Expected Investment Return	Projected Benefit Payments	Market Value of Assets (EOY)
2024	\$ 25,962,331	\$ 1,711,358	\$ 2,824,947	\$ 24,848,742
2025	24,848,742	1,632,332	2,853,576	23,627,498
2026	23,627,498	1,546,155	2,871,977	22,301,676
2027	22,301,676	1,452,269	2,900,708	20,853,237
2028	20,853,237	1,352,338	2,861,806	19,343,769
2029	19,343,769	1,247,080	2,851,027	17,739,822
2030	17,739,822	1,135,371	2,835,889	16,039,304
2031	16,039,304	1,017,519	2,804,336	14,252,487
2032	14,252,487	893,882	2,765,961	12,380,408
2033	12,380,408	764,765	2,714,560	10,430,613
2034	10,430,613	630,756	2,648,569	8,412,800
2035	8,412,800	491,879	2,585,426	6,319,253
2036	6,319,253	347,815	2,519,220	4,147,848
2037	4,147,848	198,519	2,447,186	1,899,181
2038	1,899,181	47,756	2,374,017	-
2039	-	-	2,296,710	-
2040	-	-	2,216,839	-
2041	-	-	2,134,623	-
2042	-	-	2,049,866	-
2043	-	-	1,962,534	-
2044	-	-	1,873,150	-
2045	-	-	1,781,905	-
2046	-	-	1,689,332	-
2047	-	-	1,595,850	-
2048	-	-	1,501,925	-
2049	-	-	1,408,002	-
2050	-	-	1,314,600	-

Number of years for which current market value of assets are adequate to sustain the payment of expected retirement benefits reflecting no contributions from the City or Members: 14.75

**Certain Key Assumptions**

Investment return assumption 7.00%

Mortality Table:

For healthy participants during employment, PUB-2010 Headcount Weighted General Below Median Employee Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For healthy participants post employment, PUB-2010 Headcount Weighted General Below Median Healthy Retiree Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For disabled participants, PUB-2010 Headcount Weighted General Disabled Retiree Mortality Table, separate rates for males and females, both set forward 3 years, without projected mortality improvements.

**Note: As required in Section 112.664(1)(c) of the Florida Statutes, the projection of Plan assets does not include future contributions from the City or Members. For this reason, this projection should not be viewed as representative of the amount of time the Plan can sustain benefit payments. Under the Government Accounting Standards Board standards which include City and Member contributions, the Plan is expected to be able to pay all future benefit payments.**



**Asset and Benefit Payment Projection**  
**Not Reflecting Any Future Contributions**  
**Using Assumptions Required Under 112.664(1)(b), F.S.**

<u>FYE</u>	<u>Market Value of Assets (BOY)</u>	<u>Expected Investment Return</u>	<u>Projected Benefit Payments</u>	<u>Market Value of Assets (EOY)</u>
2024	\$ 25,962,331	\$ 1,222,178	\$ 2,824,947	\$ 24,359,562
2025	24,359,562	1,141,270	2,853,576	22,647,256
2026	22,647,256	1,055,160	2,871,977	20,830,439
2027	20,830,439	963,547	2,900,708	18,893,278
2028	18,893,278	867,734	2,861,806	16,899,206
2029	16,899,206	768,321	2,851,027	14,816,500
2030	14,816,500	664,592	2,835,889	12,645,203
2031	12,645,203	556,876	2,804,336	10,397,743
2032	10,397,743	445,534	2,765,961	8,077,316
2033	8,077,316	330,894	2,714,560	5,693,650
2034	5,693,650	213,485	2,648,569	3,258,566
2035	3,258,566	93,428	2,585,426	766,568
2036	766,568	4,262	2,519,220	-
2037	-	-	2,447,186	-
2038	-	-	2,374,017	-
2039	-	-	2,296,710	-
2040	-	-	2,216,839	-
2041	-	-	2,134,623	-
2042	-	-	2,049,866	-
2043	-	-	1,962,534	-
2044	-	-	1,873,150	-
2045	-	-	1,781,905	-
2046	-	-	1,689,332	-
2047	-	-	1,595,850	-
2048	-	-	1,501,925	-
2049	-	-	1,408,002	-
2050	-	-	1,314,600	-

Number of years for which current market value of assets are adequate to sustain the payment of expected retirement benefits reflecting no contributions from the City or Members:

12.25

**Certain Key Assumptions**

Investment return assumption

5.00%

Mortality Table:

For healthy participants during employment, PUB-2010 Headcount Weighted General Below Median Employee Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For healthy participants post employment, PUB-2010 Headcount Weighted General Below Median Healthy Retiree Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For disabled participants, PUB-2010 Headcount Weighted General Disabled Retiree Mortality Table, separate rates for males and females, both set forward 3 years, without projected mortality improvements.

**Note: As required in Section 112.664(1)(c) of the Florida Statutes, the projection of Plan assets does not include future contributions from the City or Members. For this reason, this projection should not be viewed as representative of the amount of time the Plan can sustain benefit payments. Under the Government Accounting Standards Board standards which include City and Member contributions, the Plan is expected to be able to pay all future benefit payments.**



**Asset and Benefit Payment Projection**  
**Not Reflecting Any Future Contributions**  
**Using Assumptions Required Under 112.664(1)(a), F.S. Plus 2% on Investment Return Assumption**

FYE	Market Value of Assets (BOY)	Expected Investment Return	Projected Benefit Payments	Market Value of Assets (EOY)
2024	\$ 25,962,331	\$ 2,200,707	\$ 2,824,947	\$ 25,338,091
2025	25,338,091	2,143,148	2,853,576	24,627,663
2026	24,627,663	2,078,324	2,871,977	23,834,010
2027	23,834,010	2,005,513	2,900,708	22,938,815
2028	22,938,815	1,926,817	2,861,806	22,003,826
2029	22,003,826	1,843,186	2,851,027	20,995,985
2030	20,995,985	1,753,209	2,835,889	19,913,305
2031	19,913,305	1,657,286	2,804,336	18,766,255
2032	18,766,255	1,555,897	2,765,961	17,556,191
2033	17,556,191	1,449,464	2,714,560	16,291,095
2034	16,291,095	1,338,781	2,648,569	14,981,307
2035	14,981,307	1,223,937	2,585,426	13,619,818
2036	13,619,818	1,104,588	2,519,220	12,205,186
2037	12,205,186	980,737	2,447,186	10,738,737
2038	10,738,737	852,277	2,374,017	9,216,997
2039	9,216,997	719,039	2,296,710	7,639,326
2040	7,639,326	580,891	2,216,839	6,003,378
2041	6,003,378	437,611	2,134,623	4,306,366
2042	4,306,366	288,958	2,049,866	2,545,458
2043	2,545,458	134,677	1,962,534	717,601
2044	717,601	9,581	1,873,150	-
2045	-	-	1,781,905	-
2046	-	-	1,689,332	-
2047	-	-	1,595,850	-
2048	-	-	1,501,925	-
2049	-	-	1,408,002	-
2050	-	-	1,314,600	-

Number of years for which current market value of assets are adequate to sustain the payment of expected retirement benefits reflecting no contributions from the City or Members:

20.33

**Certain Key Assumptions**

Investment return assumption

9.00%

Mortality Table:

For healthy participants during employment, PUB-2010 Headcount Weighted General Below Median Employee Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For healthy participants post employment, PUB-2010 Headcount Weighted General Below Median Healthy Retiree Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018. For disabled participants, PUB-2010 Headcount Weighted General Disabled Retiree Mortality Table, separate rates for males and females, both set forward 3 years, without projected mortality improvements.

**Note: As required in Section 112.664(1)(c) of the Florida Statutes, the projection of Plan assets does not include future contributions from the City or Members. For this reason, this projection should not be viewed as representative of the amount of time the Plan can sustain benefit payments. Under the Government Accounting Standards Board standards which include City and Member contributions, the Plan is expected**



**ACTUARIALLY DETERMINED CONTRIBUTION**

	Valuation Assumptions and 112.664(1)(a), F.S. Assumptions	112.664(1)(b), F.S. Assumptions	112.664(1)(a), F.S. Assumptions Plus 2% on Investment Return Assumption
A. Valuation Date	October 1, 2023	October 1, 2023	October 1, 2023
B. Actuarial Determined Contribution to Be Paid During Fiscal Year Ending	September 30, 2025	September 30, 2025	September 30, 2025
C. Annual Payroll of Active Employees	\$ 946,868	\$ 946,868	\$ 946,868
D. Total Minimum Funding Requirement			
1. Total Normal Cost	\$ 190,336	\$ 285,011	\$ 136,401
2. Annual Payment to Amortize Unfunded Actuarial Liability	788,351	1,593,077	116,845
3. Interest Adjustment	<u>82,155</u>	<u>114,895</u>	<u>24,016</u>
4. Total Minimum Funding Requirement (1. + 2. + 3., not less than 1.)	\$ 1,060,842	\$ 1,992,983	\$ 277,262
E. Expected Contribution Sources (\$ / % of pay)			
1. City	\$ 994,561 105.04%	\$ 1,926,702 203.48%	\$ 210,981 22.28%
2. Member	<u>66,281 7.00%</u>	<u>66,281 7.00%</u>	<u>66,281 7.00%</u>
3. Total	\$ 1,060,842 112.04%	\$ 1,992,983 210.48%	\$ 277,262 29.28%

**Unfunded Actuarial Accrued Liabilities Bases and Amortization Payments**

Amortization Base	Current Unfunded Liabilities	Amortization Payment			Remaining Funding Period
		Valuation and 112.664(1)(a), F.S. Assumptions	112.664(1)(b), F.S. Assumptions	112.664(1)(a), F.S. Assumptions Plus 2%	
01/01/1994 Actuarial Loss / (Gain)	(218)	(218)	(218)	(218)	0.25 years
01/01/1994 Plan Amendment	6,897	6,897	6,897	6,897	0.25 years
01/01/1995 Actuarial Loss / (Gain)	27,396	22,101	22,050	22,150	1.25 years
01/01/1996 Actuarial Loss / (Gain)	(128,923)	(59,728)	(59,049)	(60,394)	2.25 years
01/01/1996 Assumption Change	34,065	15,782	15,603	15,958	2.25 years
01/01/1997 Actuarial Loss / (Gain)	(29,872)	(9,900)	(9,701)	(10,097)	3.25 years
01/01/1997 Plan Amendment	35,560	11,785	11,548	12,020	3.25 years
01/01/1998 Actuarial Loss / (Gain)	(232,402)	(60,840)	(59,095)	(62,572)	4.25 years
01/01/1999 Actuarial Loss / (Gain)	(120,240)	(26,311)	(25,338)	(27,281)	5.25 years
01/01/1999 Plan Amendment	47,091	10,304	9,923	10,684	5.25 years
01/01/2000 Actuarial Loss / (Gain)	206,425	39,162	37,400	40,928	6.25 years
01/01/2000 Plan Amendment	61,875	11,739	11,210	12,268	6.25 years
01/01/2001 Actuarial Loss / (Gain)	634,968	107,146	101,487	112,841	7.25 years
01/01/2001 Assumption & Method Change	(297,089)	(50,131)	(47,484)	(52,796)	7.25 years
01/01/2002 Actuarial Loss / (Gain)	257,863	39,438	37,056	41,844	8.25 years
10/01/2002 Actuarial Loss / (Gain)	1,297,207	186,078	173,813	198,507	9 years
10/01/2003 Actuarial Loss / (Gain)	48,736	6,485	6,011	6,967	10 years
10/01/2003 Plan Amendment (elected officials)	23,633	3,145	2,915	3,378	10 years
10/01/2003 Plan Amendment (dispatchers)	(109,979)	(14,634)	(13,565)	(15,722)	10 years
10/01/2004 Actuarial Loss / (Gain)	735,370	91,651	84,315	99,138	11 years
10/01/2005 Actuarial Loss / (Gain)	559,197	65,798	60,087	71,644	12 years
10/01/2005 Plan Amendment (DC plan)	(255,551)	(30,070)	(27,460)	(32,741)	12 years
10/01/2006 Actuarial Loss / (Gain)	(97,798)	(15,307)	(14,411)	(16,211)	8 years
10/01/2006 Assumption Change	337,323	52,795	49,706	55,913	8 years
10/01/2007 Actuarial Loss / (Gain)	(214,541)	(30,775)	(28,746)	(32,830)	9 years
10/01/2007 Plan Amendment (COLA)	495,578	71,088	66,403	75,837	9 years
10/01/2008 Actuarial Loss / (Gain)	158,590	21,102	19,560	22,671	10 years
10/01/2009 Actuarial Loss / (Gain)	(37)	(5)	(4)	(5)	11 years
10/01/2010 Actuarial Loss / (Gain)	(8,242)	(970)	(886)	(1,056)	12 years
10/01/2011 Actuarial Loss / (Gain)	125,853	19,697	18,545	20,861	8 years
10/01/2011 Assumption Change	(332,939)	(52,109)	(49,060)	(55,187)	8 years



**Unfunded Actuarial Accrued Liabilities Bases and Amortization Payments**

Amortization Base	Current Unfunded Liabilities	Amortization Payment			Remaining Funding Period
		Valuation and Assumptions	112.664(1)(b), F.S. Assumptions	112.664(1)(a), F.S. Assumptions Plus 2%	
10/01/2012 Actuarial Loss / (Gain)	\$ 96,046	\$ 13,777	\$ 12,869	\$ 14,698	9 years
10/01/2013 Actuarial Loss / (Gain)	(416,490)	(55,419)	(51,369)	(59,539)	10 years
10/01/2014 Actuarial Loss / (Gain)	(344,230)	(42,902)	(39,468)	(46,407)	11 years
10/01/2015 Actuarial Loss / (Gain)	96,806	16,788	15,933	17,646	7 years
10/01/2015 Assumption Change	81,790	14,184	13,462	14,909	7 years
10/01/2016 Actuarial Loss / (Gain)	(3,926)	(614)	(579)	(651)	8 years
10/01/2016 Assumption Change	240,674	37,668	35,464	39,893	8 years
10/01/2017 Actuarial Loss / (Gain)	(181,811)	(26,080)	(24,361)	(27,822)	9 years
10/01/2017 Assumption Change	104,240	14,953	13,967	15,951	9 years
10/01/2018 Actuarial Loss / (Gain)	(30,009)	(3,993)	(3,701)	(4,290)	10 years
10/01/2018 Assumption Change	114,278	15,206	14,095	16,337	10 years
10/01/2019 Actuarial Loss / (Gain)	441,490	55,024	50,620	59,519	11 years
10/01/2019 Assumption Change	(273,818)	(34,127)	(31,395)	(36,914)	11 years
10/01/2020 Actuarial Loss / (Gain)	44,749	7,760	7,365	8,157	7 years
10/01/2021 Actuarial Loss / (Gain)	(452,535)	(70,827)	(66,683)	(75,011)	8 years
10/01/2021 Assumption Change	587,287	91,917	86,539	97,347	8 years
10/01/2022 Actuarial Loss / (Gain)	1,118,635	160,463	149,887	171,181	9 years
10/01/2023 Actuarial Loss / (Gain)	1,227,827	163,378	151,437	175,523	10 years
10/01/2023 Assumption Change - 112.664(1)(b), F.S. Assumptions	6,968,537	N/A	859,483	N/A	10 years
10/01/2023 Assumption Change - 112.664(1)(a), F.S. Assumptions Plus 2%	(5,086,089)	N/A	N/A	(727,078)	10 years



## **SECTION B**

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### **SUMMARY OF PLAN PROVISIONS**

**Outline of Principal Provisions of the Retirement Plan  
(as of October 1, 2023)**

A. Effective Date:

January 1, 1960; amended and restated January 1, 1972; subsequently restated and amended through Ordinance 99-27 (effective September 20, 1999). Most recently amended by Ordinance 2017-07, adopted February 20, 2017.

B. Eligibility Requirements:

Regular full-time employees hired prior to August 5, 2006 who elected not to opt out of the Plan. Department heads and certain other positions are generally excluded.

C. Employee Contributions:

7% of basic annual compensation. Effective September 29, 1990, employee contributions are *picked-up* by the City. No contributions are required of elected officials.

D. Credited Service:

Service computed in completed months from date of employment to retirement date (or date of termination, if earlier).

E. Final Monthly Compensation (FMC):

Average monthly rate of basic compensation during the best 60 successive months out of the last 120 months preceding date of retirement (or termination). Basic compensation means compensation actually paid to a participant and includes overtime pay up to 300 hours and employee contributions *picked-up* by the City. Accrued leave is frozen as of July 1, 2011.

F. Normal Retirement:

1. Eligibility:

Earliest of:

- (a) Attainment of age 65 with completion of 10 years of credited service.
- (b) Attainment of age 60 with completion of 20 years of credited service.
- (c) Completion of 25 years of credited service.

2. Benefit:

2.4% times FMC times credited service.



**Outline of Principal Provisions of the Retirement Plan  
(as of October 1, 2023)**

G. Early Retirement:

1. Eligibility:

Attainment of age 55 with completion of 10 years of credited service.

2. Benefit:

Benefit accrued to date of retirement, reduced by 1/15<sup>th</sup> for each of the first five years and 1/30<sup>th</sup> for each year thereafter that early retirement date precedes normal retirement date.

H. Deferred Retirement:

Calculated the same as for normal retirement based upon credited service and FMC as of deferred retirement date.

I. Disability Retirement:

1. Eligibility:

Total and permanent disability prior to normal retirement date.

2. Benefit:

Service Connected Disability:

Benefit that can be supported by the greater of (a) or (b), where:

(a) is the single-sum value of the normal retirement benefit accrued to date of disability;

(b) is 24 times FMC (limited to the amount which can support 60% of the participant's anticipated normal retirement benefit, where anticipated normal retirement benefit is based on FMC at date of disability and on credited service projected to normal retirement date).

Non-Service Connected Disability:

Benefit which can be supported by the greater of (a) or (b), where:

(a) is the single-sum value of the normal retirement benefit accrued to date of disability;  
and

(b) is 12 times FMC if the participant has completed less than five (5) years of credited service, or 24 times FMC if the participant has completed five (5) or more years of credited service (limited to the amount which can support 60% of the participant's anticipated normal retirement benefit, where the anticipated benefit is based on FMC at date of disability and on credited service projected to normal retirement date).

**Outline of Principal Provisions of the Retirement Plan  
(as of October 1, 2023)**

3. Form of Payment:

Benefit payable for 10 years certain and life thereafter, or until recovery from disability prior to normal retirement age.

J. Death Benefit:

Monthly income to beneficiary (payable for ten (10) years certain and life thereafter) which can be provided by the greater of A or B, where A is the single-sum value of the normal retirement benefit accrued to date of death and B is the smaller of (i) and (ii), where (i) is 24 times FMC at date of death and (ii) is 100 times the anticipated normal retirement benefit based upon projected FMC and anticipated credited service at normal retirement date.

K. Vested Benefit Upon Termination:

1. Eligibility:

100% vesting upon the completion of 10 years of credited service. Employees who have not completed 10 years of credited service at date of termination of employment shall only be entitled to the return of their employee contributions without interest.

2. Benefit:

Employee's option of benefit accrued to date of termination (payable at normal retirement date or actuarially reduced at early retirement date) or return of employee contributions, with interest at an annual rate of 6%.

L. Normal Form of Retirement Income:

Monthly benefit payable for ten (10) years certain and life thereafter.

M. Deferred Retirement Option Program (DROP):

The DROP is available only if the participant makes an irrevocable election to participate within 60 days after having met normal retirement eligibility. The maximum participation period in the DROP is five (5) years, after which the participant is deemed separated from the City.

The monthly retirement benefits, including any future cost of living increases, that would have been payable had the member elected to cease employment and receive a normal retirement benefit shall be deposited into the participant's DROP account.

## Outline of Principal Provisions of the Retirement Plan (as of October 1, 2023)

After each fiscal year quarter, the average daily balance in a participant's deferred retirement option account shall be credited at a rate of six and one-half percent (6.5%) annual interest compounded monthly. The Retirement Committee along with the City shall review the stated rate of return on an annual basis in order to determine the necessity of any adjustment.

If a DROP participant dies before his account balance is paid out in full, the participant's designated beneficiary shall have the same rights as the participant to elect and receive the payout options allowed. DROP payments to a beneficiary shall be in addition to any retirement benefits payable to the participant. Participants who are or have been DROP participants are not eligible for pre-retirement death or disability benefits.

N. Elected Official Benefit:

1. Eligibility:

Completion of twenty (20) consecutive years of elected service prior to August 5, 2006.

2. Benefit:

50% of pay prior to retirement.

3. Form of Payment:

Monthly life annuity.

O. Cost of Living Adjustment (COLA)

All current and future retirees who retire on or after Normal Retirement Date (including DROPs), and the beneficiaries of such retired participants, who have been receiving benefits for a minimum of twelve (12) months, will be eligible for an automatic annual cost of living adjustment (COLA) in the amount of 0.5% per annum commencing January 1, 2008.

P. Changes Since Previous Valuation

None.

## SECTION C

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### **ACTUARIAL ASSUMPTIONS AND COST METHODS USED FOR FUNDING**

**Actuarial Assumptions and Actuarial Cost Methods Used in the Valuation  
(as of October 1, 2023)**

A. Mortality

For healthy participants during employment, PUB-2010 Headcount Weighted General Below Median Employee Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018.

For healthy participants post employment, PUB-2010 Headcount Weighted General Below Median Healthy Retiree Mortality Table, separate rates for males and females, set back 1 year for males, with fully generational mortality improvements projected to each future decrement date with Scale MP-2018.

For disabled participants, PUB-2010 Headcount Weighted General Disabled Retiree Mortality Table, separate rates for males and females, both set forward 3 years, without projected mortality improvements.

Sample Ages (2023)	Pre-retirement Future Life Expectancy (Years)		Post-retirement Future Life Expectancy (Years)	
	Male	Female	Male	Female
	55	32.83	35.24	28.93
60	27.97	30.21	24.82	28.08
62	26.07	28.23	23.19	26.25

Sample Ages (2043)	Pre-retirement Future Life Expectancy (Years)		Post-retirement Future Life Expectancy (Years)	
	Male	Female	Male	Female
	55	34.46	36.72	30.95
60	29.53	31.65	26.68	29.76
62	27.60	29.64	24.99	27.88

B. Investment Return

7.00%, compounded annually, net of investment expense - includes inflation of 2.50%.

C. Allowances for Expenses or Contingencies

Estimated expenses are based on the average of actual expenses paid in the previous three years.



**Actuarial Assumptions and Actuarial Cost Methods Used in the Valuation  
(as of October 1, 2023)**

D. Employee Withdrawal Rates

Withdrawal rates for males and for females were used in accordance with the following illustrative example:

<u>Age</u>	<u>Withdrawal Rates Per 100 Employees</u>
25 & Under	5.8
30	5.5
35	5.4
40	4.6
45	3.5
50	3.1
55	2.9
60 & Over	0.0

Elected officials are assumed to withdraw prior to completion of twenty (20) years of elected service.

E. Disability Rates

The 1985 Disability Study - Class 1 separate male and female rates were used.

50% of all disablements are assumed to be service related.

F. Marriage Assumptions

All active participants are assumed to be married.

Females are assumed to be 3 years younger than their male spouses.

G. Salary Increase Factors

Current salary is assumed to increase at a rate based on the table below per year until retirement - includes wage inflation of 3.00%.

<u>Age</u>	<u>Salary Increase</u>
Under 40	6.00%
40 - 49	4.50%
50 - 54	4.00%
55 - 59	3.75%
60 and older	3.50%

**Actuarial Assumptions and Actuarial Cost Methods Used in the Valuation  
(as of October 1, 2023)**

H. Assumed Retirement Age

Participants eligible for normal retirement are assumed to retire at the following rates:

<u>Age</u>	<u>Retirement Rate</u>
40 - 44	5%
45 - 49	25%
50 - 59	30%
60 - 64	75%
65+	100%

In addition, participants eligible for early retirement are assumed to retire at the rate of 6% per year prior to age 60 and 15% per year thereafter.

I. Loading

Service retirement liabilities are increased by 1.25% to account for unused vacation and compensatory leave.

J. Asset Valuation Method

The method used for determining the smoothed value of assets phases in the deviation between the expected and actual return on assets at the rate of 20% per year. The smoothed value of assets will be further adjusted to the extent necessary to fall within the corridor whose lower limit is 80% of the fair market value of plan assets and whose upper limit is 120% of the fair market value of plan assets.

K. Cost Method

Normal Retirement, Termination, Disability, and Death Benefits: Entry-Age-Normal Cost

Under this method the normal cost for each active employee is the amount which is calculated to be a level percentage of pay that would be required annually from his entry age to his assumed retirement age to fund his estimated benefits, assuming the Plan had always been in effect. The normal cost for the Plan is the sum of such amounts for all employees. The actuarial accrued liability as of any valuation date for each active employee or inactive employee who is eligible to receive benefits under the Plan is the excess of the actuarial present value of estimated future benefits over the actuarial present value of current and future normal costs. The unfunded actuarial accrued liability as of any valuation date is the excess of the actuarial accrued liability over the assets of the Plan.

**Actuarial Assumptions and Actuarial Cost Methods Used in the Valuation  
(as of October 1, 2023)**

K. Cost Method (cont'd)

Vested Normal Retirement, Termination, Disability, and Death Benefits: Unit Credit Cost

Under this method, the actuarial present value of vested accrued benefits is an amount calculated to be the sum of the present values of each individual's vested accrued or earned benefit under the Plan as of the valuation date. Each individual's calculation is based on pay and service as of the valuation date.

L. Disclosure of Assumptions

The investment return, salary increases, withdrawal and retirement rates were updated based on the most recent experience study performed for the five years ending September 30, 2020. The mortality rates are based upon the July 1, 2023 FRS Actuarial Valuation, as required under F.S., Chapter 2015-157.

M. Changes From Previous Valuation

None.

## **SECTION D**

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### **GLOSSARY**

## Glossary

<b><i>Actuarial Accrued Liability</i></b>	The difference between the Actuarial Present Value of Future Benefits, and the Actuarial Present Value of Future Normal Costs.
<b><i>Actuarial Assumptions</i></b>	Assumptions about future plan experience that affect costs or liabilities, such as: mortality, withdrawal, disablement, and retirement; future increases in salary; future rates of investment earnings; future investment and administrative expenses; characteristics of members not specified in the data, such as marital status; characteristics of future members; future elections made by members and other items.
<b><i>Actuarial Cost Method</i></b>	A procedure for allocating the Actuarial Present Value of Future Benefits between the Actuarial Present Value of Future Normal Costs and the Actuarial Accrued Liability.
<b><i>Actuarial Equivalent</i></b>	Of equal Actuarial Present Value, determined as of a given date and based on a given set of Actuarial Assumptions.
<b><i>Actuarial Present Value</i></b>	The amount of funds required to provide a payment or series of payments in the future. It is determined by discounting the future payments with an assumed interest rate and with the assumed probability each payment will be made.
<b><i>Actuarial Present Value of Future Benefits</i></b>	The Actuarial Present Value of amounts which are expected to be paid at various future times to active members, retired members, beneficiaries receiving benefits and inactive, non-retired members entitled to either a refund or a future retirement benefit. Expressed another way, it is the value that would have to be invested on the valuation date so that the amount invested plus investment earnings would provide sufficient assets to pay all projected benefits and expenses when due.
<b><i>Actuarial Valuation</i></b>	The determination, as of a valuation date, of the Normal Cost, Actuarial Accrued Liability, Actuarial Value of Assets, and related Actuarial Present Values for a plan. An Actuarial Valuation for a governmental retirement system typically also includes calculations of items needed for compliance with GASB No. 67.
<b><i>Actuarial Value of Assets</i></b>	The value of the assets as of a given date, used by the actuary for valuation purposes. This may be the market or fair value of plan assets or a smoothed value in order to reduce the year-to-year volatility of calculated results, such as the funded ratio and the actuarially required contribution.

<b><i>Amortization Method</i></b>	A method for determining the Amortization Payment. The most common methods used are level dollar and level percentage of payroll. Under the Level Dollar method, the Amortization Payment is one of a stream of payments, all equal, whose Actuarial Present Value is equal to the UAAL. Under the Level Percentage of Pay method, the Amortization Payment is one of a stream of increasing payments, whose Actuarial Present Value is equal to the UAAL. Under the Level Percentage of Pay method, the stream of payments increases at the rate at which total covered payroll of all active members is assumed to increase.
<b><i>Amortization Payment</i></b>	That portion of the plan contribution which is designed to pay interest on and to amortize the Unfunded Actuarial Accrued Liability.
<b><i>Amortization Period</i></b>	The period used in calculating the Amortization Payment.
<b><i>Annual Required Contribution</i></b>	The employer's periodic required contributions, expressed as a dollar amount or a percentage of covered plan compensation. The annual required contribution consists of the Employer Normal Cost and Amortization Payment plus interest adjustment.
<b><i>Closed Amortization Period</i></b>	A specific number of years that is reduced by one each year, and declines to zero with the passage of time. For example if the amortization period is initially set at 30 years, it is 29 years at the end of one year, 28 years at the end of two years, etc.
<b><i>Employer Normal Cost</i></b>	The portion of the Normal Cost to be paid by the employer. This is equal to the Normal Cost less expected member contributions.
<b><i>Equivalent Single Amortization Period</i></b>	For plans that do not establish separate amortization bases (separate components of the UAAL), this is the same as the Amortization Period. For plans that do establish separate amortization bases, this is the period over which the UAAL would be amortized if all amortization bases were combined upon the current UAAL payment.
<b><i>Experience Gain/Loss</i></b>	A measure of the difference between actual experience and that expected based upon a set of Actuarial Assumptions, during the period between two actuarial valuations. To the extent that actual experience differs from that assumed, Unfunded Actuarial Accrued Liabilities emerge which may be larger or smaller than projected. Gains are due to favorable experience, e.g., the assets earn more than projected, salaries do not increase as fast as assumed, members retire later than assumed, etc. Favorable experience means actual results produce actuarial liabilities not as large as projected by the actuarial assumptions. Losses are the result of unfavorable experience, i.e., actual results that produce Unfunded Actuarial Accrued Liabilities which are larger than projected.

<b><i>Funded Ratio</i></b>	The ratio of the Actuarial Value of Assets to the Actuarial Accrued Liability.
<b><i>GASB</i></b>	Governmental Accounting Standards Board.
<b><i>GASB No. 67 and GASB No. 68</i></b>	These are the governmental accounting standards that set the accounting rules for public retirement plans and the employers that sponsor or contribute to them. Statement No. 67 sets the accounting rules for the plans themselves, while Statement No. 68 sets the accounting rules for the employers that sponsor or contribute to public retirement plans.
<b><i>Normal Cost</i></b>	The annual cost assigned, under the Actuarial Cost Method, to the current plan year.
<b><i>Open Amortization Period</i></b>	An open amortization period is one which is used to determine the Amortization Payment but which does not change over time. In other words, if the initial period is set as 30 years, the same 30-year period is used in determining the Amortization Period each year. In theory, if an Open Amortization Period is used to amortize the Unfunded Actuarial Accrued Liability, the UAAL will never completely disappear, but will become smaller each year, either as a dollar amount or in relation to covered payroll.
<b><i>Unfunded Actuarial Accrued Liability</i></b>	The difference between the Actuarial Accrued Liability and Actuarial Value of Assets.
<b><i>Valuation Date</i></b>	The date as of which the Actuarial Present Value of Future Benefits are determined. The benefits expected to be paid in the future are discounted to this date.
<b><i>Vested Benefit Security Ratio</i></b>	The ratio of the Market Value of Assets to the Actuarial Present Value of Vested Accrued Benefits.