



# Application to Request a Lot Combination/Split

<u>Office Use Only:</u>	
Date Received:	_____
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date:	_____

Please fill out the information below and submit completed form to the Planning Dept. Letters take approximately 5 business days. Action is not complete until letter received is taken to the Volusia County Property Appraiser's office for processing. If you have any questions, please call (386) 626-7011.

**Note: All lot subdivision/combinations exempt from platting and minor subdivision review, must meet the requirements of Sec. 33-145.03(b) of the Land Development Regulations.**

Check one:

- Lot combination
- Lot split
- Lot reconfiguration

Name of Applicant: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Fax Number: \_\_\_\_\_

*(If you would like a copy of the letter faxed to you.)*

Property owner's name(s): \_\_\_\_\_

Street address of the subject property: \_\_\_\_\_

Tax Parcel ID#(s): \_\_\_\_\_

Describe new lot configuration: \_\_\_\_\_

**\* PLEASE ATTACH A COPY OF A SURVEY, PLAT, OR SITE PLAN SHOWING NEW LOT CONFIGURATION. (A survey may be required, depending on the requested action and site conditions.)**

Check one:

- Please mail letter to the applicant's address.
- Please mail letter to owner.
- Call for pickup.

*Include payment of \$50. Checks should be made payable to the City of DeLand.*

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Owner (or attach Power of Attorney) Date

120 South Florida Avenue, DeLand, FL 32720

Community Development (386) 626-7023 Planning Division (386) 626-7016 Building Division (386) 626-7008